



THE
KIMBERLEY
REGIONAL GROUP

Meeting Minutes

23 August 2024

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1. Meeting Open: 10:32am

Chair acknowledged the Traditional Custodians of the different lands on which people met today, and paid respect to all the Elders past, present and emerging.

2. Attendance and Apologies

Name	Shire / Council / Organisation	Method
Members		
Cr David Menzel (Chair)	President, Shire of Wyndham East Kimberley	Zoom
Cr Peter McCumstie	President, Shire of Derby West Kimberley	Zoom
Cr Chris Mitchell	President, Shire of Broome	Zoom
Observers		
Sam Mastrolembo	CEO, Shire of Broome	Zoom
Tamara Clarkson	Acting CEO, Shire of Derby West Kimberley	Zoom
Susan Leonard	CEO, Shire of Halls Creek	Zoom
Vernon Lawrence	CEO, Shire of Wyndham East Kimberley	Zoom
Executive Support Team		
Paul Rosair	Principal, NAJA Business Consulting Services	Zoom
Michelle Mackenzie	Principal, Mira Consulting	Zoom
Jane Lewis	Principal, Redit Research	Zoom
Rebecca Billing	Administrative Assistant, NAJA Business Consulting Services	Zoom
Presentations		
Peter Webster	CEO, BBY	Zoom
Apologies		
Cr Malcolm Edwards	President, Shire of Halls Creek	
Cr Geoff Haerewa (Deputy)	Deputy President, Shire of Derby West Kimberley	
Cr Tony Chafer	Deputy Shire President, SWEK	
Amanda Dexter	CEO, Shire of Derby West Kimberley	

Note: Formal delegation from presidents to CEOs will be implemented and carried out in accordance with the model rules for all future meetings.

3. Disclosures, Conflicts and Declarations of Interest:

Financial Interest / Impartiality			
Member	Item Number	Item	Nature of Interest
Executive Team	9	KRG Executive Services Contract Renewal 2024-25	Perceived declaration of interest

4. Minutes of the last meeting

Item for Decision

Submitted by: Secretariat

Attachment 1: Matters Arising and Outstanding Business

Confirmation of Previous Minutes

Resolution/s		Action(s) / Budget Implications	
That the Minutes of the Kimberley Regional Group held on 20 June 2024, as published and circulated, be confirmed as a true and accurate record of that meeting.		<p>See Attachment 1 – Matters Arising and Outstanding Business</p> <p>Shire of Broome CEO raised an action regarding a piece of work to look at FBT and other tax implications for home ownership from the April 2024 meeting that needed to be captured and progressed.</p>	
Moved:	Shire of Derby West Kimberley	Responsible:	See Attachment
Seconded:	Shire of Broome	Due date:	As appropriate
Carried: 3/0			

Attachment 1 Matters Arising and Outstanding Business

Date / Item	Action / Progress	Responsible
Resilience and Recovery		
15/06/2023	<p>Action:</p> <ol style="list-style-type: none"> The Executive Team will seek to engage with the WALGA Working Group on behalf of the KRG <p>Status / Progress:</p> <ol style="list-style-type: none"> In Progress. Information sought from WALGA on how local governments can have input into the Disaster Recovery Funding Arrangements (DRFA) Review. 	Executive Officer
Priority Action List		
15/6/2023	<p>Action:</p> <ol style="list-style-type: none"> EO to commence preparations for a strategic workshop to be held later in the year which will also refresh the priority action list as a result. <p>Status / Progress:</p> <ol style="list-style-type: none"> See item 12. <p>Note an updated on the Priority Action List is a standing item on the KRG agenda.</p>	Executive Team
Administrative Matters		
21/02/2024	<p>Action:</p> <ol style="list-style-type: none"> Executive Officer to work with Dr Allan Dale regarding CRCNA. Executive Officer to invite Grey Mackay from the Land Alliance to the October KRG meeting to present on bushfire issues in the Kimberley. EO to work with Secretariat on 2024-25 Budget <p>Status / Progress:</p> <ol style="list-style-type: none"> In Progress. In Progress. Complete. See item 6. 	Executive Team
State and Federal Government Election Strategy		
4/10/2023	<p>Action:</p> <ol style="list-style-type: none"> 20/06/2024 – Executive Team to execute election advocacy, communications & engagement plan for 2025 State and Federal elections 	Executive Team

Date / Item	Action / Progress	Responsible
	Status / Progress: 1. In Progress. See item 9.	
Advocacy Strategy Management & Maintenance of Social Housing		
16/02/2024	Action 1. Executive Officer to develop a template for members to populate to support the advocacy strategy. Status / Progress: 1. In Progress. 2. This matter was raised consistently during the August 2024 Canberra visit with relevant stakeholders.	Executive Team
Review of Financial Assistance Grants		
23/11/2023	Action: 1. SWEK to run a procurement process and issue a RFQ Status / Progress: 1. In Progress. See item 13. NAJA undertaking preliminary research and meeting with SWEK CEO was held on the 19 th of June to scope out next stages of the work. Early research material presented in the KRG Submission into Local Government Sustainability. 2. On the 30 th July CEOs were provided a briefing and an update of the project.	Vernon Lawrence
Community Safety and Crime Prevention Investment Package		
23/11/2023	Action: 1. SWEK to run a procurement process and issue a RFQ Status / Progress: 1. In Progress. See item XX. Preliminary research being undertaken. 2. On the 30 th July CEOs were provided a briefing and an update of the project.	Vernon Lawrence
Benchmarking		
23/11/2023	Action: 1. Executive Team to email CEO's requesting a contact to send the spreadsheet to start collecting the information. 2. Spreadsheet to be sent for 2023/24 Actuals and 2024/25 Budget. Status / Progress: 1. Complete.	Executive Team / Members

Date / Item	Action / Progress	Responsible
	2. In Progress. Spreadsheets have been sent out, and the report will be tabled at the December meeting, depending on when the information is returned to the Executive Team.	
Inquiry into Local Government Sustainability		
19/04/2024	<p>Action</p> <p>1. Executive Officer to try and seek a hearing if possible.</p> <p>Status / Progress:</p> <p>1. The KRG is invited to a public hearing on Wednesday, 28 August 2024 in Perth or via Teams. The first part of the Public Hearing will focus on Kimberley Regional matters and have presentations from the Kimberley Regional Group (KRG) represented by Paul Rosair as Executive Officer, followed by individual presentations from the Shire of Wyndham East Kimberley (SWEK) and the Shire of Derby West Kimberley (SDWK) who made separate submissions to the inquiry.</p>	Executive Officer
Shared Services		
20/06/2024	<p>Action</p> <p>1. Executive Officer and CEO's to discuss next steps out of session and to report back to the KRG.</p> <p>Status / Progress:</p> <p>1. The 4 CEOs met on the 30th July in person in Broome. The discussion focussed on staffing challenges opportunities to explore together finance and enterprise platforms. The key action from the meeting is a stocktake of current state / any planned enterprise initiatives across the four shires as a prelude to determining opportunities for collaboration. The CEOs would like to meet quarterly to progress discussions and this will be discussed at the Strategy Workshop.</p>	Executive Officer / CEO's

Watching Brief

Aboriginal Heritage Act: Now pending Department updates on rescinded legislation. On 15 November 2023, the <i>Aboriginal Heritage Act 1972</i> was restored as the legislation that manages Aboriginal heritage in Western Australia some amendments drawn from feedback from consultation. Approval is only required where there is potential for any harm to an Aboriginal site.
WA Development Index – response received from the Department of Local Government, Sport and Cultural Industries. To be raised with the new Minister for Local Government.
Banned Drinkers Register – Legislation passed. KRG media release issued and picked up in local papers. Implementation and outcomes will be monitored.
State government funding to support young people in the Kimberley. Cr McCumstie is the KRG observer member on the Aboriginal Youth Wellbeing Steering Committee (AYWSC) and will provide updates as required. Note the Aboriginal Regional Governance Group (ARRG) has been

undertaking media expressing disappointment at the lack of government commitment to implement recommendations of reports into youth suicide in the Kimberley. New \$4M community-led Immediate Response Night Space (IRNS) service for young people in Broome. There is no overarching youth justice strategy for the region.
Tanami Road funding – Letter sent to Minister Catherine King on 28/05/23. Response received. Commonwealth confirmation that the project would proceed and an additional \$200M funding announced 16/11/2023. KRG media release issues and picked up in local papers. Shire of Halls Creek leading work on a Tanami Activation Strategy.
First Point of Entry (FPOE) Wyndham and Broome - Minister King announced in February 2024 that work will be undertaken for the enhanced FPOE status for Broome. This includes working with Border Force and the Department of Agriculture, Fisheries and Forestry. A letter will be sent to the new Minister for Home Affairs raising this issue. This particular issue was raised on many occasions during the August 2024 Canberra visit with relevant stakeholders.
North West Defence and Border Security – April 2024 letter sent to State and Federal Government expressing concern. Response received from the Minister for Home Affairs on the 7 th July.
Planning Reform: EO monitoring reform status and will advise accordingly as issues arise
Alcohol Restrictions: EO monitoring changes in alcohol restrictions and will advise accordingly
Relationship with Kimberley Development Commission

Resolved
Media and Communications Policy and Stakeholder Engagement Plan
Letters of congratulations to new State Ministers
Audited statements circulated
KRG meeting dates set and circulated
Service Level Agreement
Policy Position Papers
Investment Prospectus 2023/24
Lord Mayors Distress Relief Funding
MOU finalised and signed
Insurance Costs relief as a result of flood impacts
Potential tourism opportunities for total eclipse events, provided by Kym Francesconi
Regional Road Group: Shire allocations
KRG Website and LinkedIn profile - operational
BBY and WKFEC invitation to present to KRG
National Housing and Homelessness Plan submitted 20/10/2023. Published DSS Engage Website
Service Level Agreement Assessment – 5% increase endorsed 23/11/2023
July – September quarterly report – 23 November 2023 meeting.
Simplified Governance Compliance Papers – endorsed 23 November 2023 meeting
Regional Road Group Road Projects Funding Allocation – wrote to WALGA outlining KRG's position
Emergency Management Policy Position – Wrote to Matt Reimer DFES
Members advised Cr Mitchell of their response to the Regional Road Group Project grant funding
Ministerial notes 15/02/24 – Minister Papalia, Minister Beazley, Premier. Sent to members 26/02/24
Requirements for the Deputy Chair position clarified and stands endorsed as per November 2023
Submissions to the Independent Review of Commonwealth Disaster Funding & the Senate Inquiry.
WA LEMA Review endorsed by SEMC August 2023 – uploaded on SEMC website
Emergency Services position paper endorsed 23 November 2023 meeting

Resolved

Priority Action List – feedback provided by members, E.T allocate resources from contract hours
SDWK & SoHC provided bridge issues to EO. KRG wrote to State and Federal Government
State and Federal Government Election Strategy, RAI Summit 2024, position papers on website
Kimberley Housing Roundtable – Broome 29 July 2024
Advocacy Strategy Management & Maintenance of Social Housing - endorsed April 2024 meeting
SDWK provided Infill Housing and Investigations Report
Regional Volunteering Strategy 2020 endorsed at individual council meetings. EO actioned
RCAWA approved KRG to use the benchmarking template.
Inquiry into Local Government Sustainability submitted 30 May 2024

5. Correspondence

Item for Noting

Submitted by: Secretariat

Attachment 3: Correspondence In:	Hon Claire O'Neil, Minister for Housing, Minister for Home Affairs, Minister for Cyber Security
Attachment 5: Correspondence In:	Office of Dr Helen Haines MP, Standing Committee on Regional Development, Infrastructure and Transport
Attachment 7: Correspondence In:	Richard Davies, Senior Policy & Project Officer, Department of Transport
Attachment 8: Correspondence In:	Office of Minister Kristy McBain, Minister for Regional Development, Local Government and the Territories
Attachment 10: Correspondence In:	Luke Bo'sher, Housing Australia
Attachment 13: Correspondence In:	Ray Christopher, Nirimbuk Environmental Health Services
Attachment 16: Correspondence Out:	Office of Senator Bridget McKenzie, Shadow Minister for Infrastructure, Transport and Regional Development
Attachment 17: Correspondence Out:	Office of Senator David Pocock, Independent ACT Whip
Attachment 18: Correspondence Out:	Office of the Hon Patrick Gorman MP, Assistant Minister to the Prime Minister, Assistant Minister for the Public Service
Attachment 19: Correspondence Out:	Office of Minister Kristy McBain, Minister for Regional Development, Local Government and the Territories
Attachment 20: Correspondence Out:	Office of Senator Anthony Chisholm, Assistant Minister for Regional Development

Attachment 22: Correspondence Out: Warren Mundine, Nyungga Black Group Pty Ltd

Note: Correspondence considered of an administrative nature, such as meeting invites etcetera, will not be tabled.

Correspondence In	
Date	04/07/2024
From	The Hon Clare O'Neil, Minister for Home Affairs; Minister for Cyber Security
Topic	Border security
Attachment	3
Date	17/07/2024
From	Office of Dr Helen Haines MP, Standing Committee on Regional Development, Infrastructure and Transport
Topic	RCAWA and KRG Canberra Meeting Request
Attachment	4
Date	29/07/2024
From	Richard Davies, Senior Policy & Project Officer, Department of Transport
Topic	Regional Freight Strategy Discussion
Attachment	5
Date	30/07/2024
From	Office of Minister Kristy McBain
Topic	RCAWA and KRG Canberra Meeting Request
Attachment	6
Date	02/08/2024
From	Luke Bo'sher – Housing Australia
Topic	Roundtable next steps
Attachment	7
Date	09/08/2024
From	Ray Christophers –Nirrimbuk Environmental Health Services
Topic	Invitation to a briefing on the Kimberley Remote Aboriginal Community Leader's Network (KRACLN or the Network) online briefing 4 th September
Attachment	8
Correspondence Out	
Date	24/07/2024
From	Paul Rosair, Executive Officer
To	Office of Senator Bridget McKenzie, Shadow Minister for Infrastructure, Transport and Regional Development
Topic	RCAWA and KRG Canberra Meeting Request
Attachment	9

Date	18/06/2024
From	Paul Rosair, Executive Officer
To	Office of Senator David Pocock
Topic	RCAWA and KRG Canberra Meeting Request
Attachment	10
Date	18/07/2024
From	Paul Rosair, Executive Officer
To	Office of the Hon Patrick Gorman MP
Topic	RCAWA and KRG Canberra Meeting Request
Attachment	11
Date	24/07/2024
From	Paul Rosair, Executive Officer
To	Office of Minister Kristy McBain
Topic	RCAWA and KRG Canberra Meeting Request
Attachment	12
Date	24/07/2024
From	Paul Rosair, Executive Officer
To	Office of Senator Anthony Chisholm, Assistant Minister for Regional Development
Topic	RCAWA and KRG Canberra Meeting Request
Attachment	13
Date	08/08/2024
From	Paul Rosair, Executive Officer
To	Warren Mundine, Nyungga Black Group Pty Ltd
Topic	Assist with meeting with Senator Jacinta Price
Attachment	14

Resolution/s		Action(s) / Budget Implications	
That the Correspondence be received and noted, and that the Executive Officer be directed on a response, if required.		Nil	
Moved:	Shire of Broome	Responsible:	-
Seconded:	Shire of Derby West Kimberley	Due date:	-
Carried:	3/0		

Attachment 3 Correspondence In: Border Security



The Hon Clare O'Neil MP
Minister for Home Affairs
Minister for Cyber Security

Ref No: MC24-010132

Mr David Menzel
Chair
Kimberley Regional Group
459 Albany Highway
VICTORIA PARK WA 6100

Dear Mr Menzel

Thank you for your representation of 10 April 2024 on behalf of Kimberley Regional Group concerning the maritime arrival of irregular immigrants in the Kimberley, Western Australia. I appreciate the time you have taken to bring this matter to my attention.

It is inherently challenging to protect Australia's remote northern coastline and vast maritime domain from all civil maritime threats. To manage risk, targeted response options are always under development by the Maritime Border Command, which utilises both Australian Border Force (ABF) and Australian Defence Force (ADF) across Australia's maritime domain through intelligence and risk informed planning. The ABF is currently prioritising resourcing within the North West region of Australia, including the Kimberley Marine Park (KMP), to protect our northern border from a number of different threats, including those identified in your correspondence.

From February 2024, the ABF has surged additional resources into North West Australia, including the deployment of an ABF Commander to Broome to coordinate uplift efforts across the region. This complements the ABF response uplift under Operation LEEDSTRUM, initiated in December 2023 to combat civil maritime security threats within the KMP region through the targeted application of ADF and ABF resources. Among the actions included in this response is increased engagement and cooperation with the Department of Agriculture, Fisheries and Forestry (DAFF) to proactively manage the biosecurity risk associated with foreign fishing activities and people smuggling incursions, and to prevent the introduction of exotic pests and diseases as per the Australian Government's strict biosecurity requirements. The ABF also works alongside DAFF Indigenous Rangers in the KMP as part of our enhanced measures in the region.

The operational uplift I have described has been implemented concurrent to Operation PALISADE 2, also initiated in December 2023, which injects ABF and ADF maritime assets into the KMP region to deter and detect maritime threats. The continued uplift efforts of Operations LEEDSTRUM and PALISADE 2 provide a comprehensive response to border threats and will continue to demonstrate a strong visible presence in the KMP. The contact details of Mr Paul Rosair have been passed on to the Commander of Operation LEEDSTRUM.

The Government will provide an additional \$123.8 million over two years from 2023–24 to maintain and enhance Australia's civil maritime security capabilities, which includes \$71.2 million to increase the Australian Border Force's on-water response and aerial surveillance capabilities and \$52.6 million to address the border and biosecurity threat from illegal fishing activities in Australia's northern waters.

Thank you for raising these matters.

Yours sincerely



CLARE O'NEIL

4/8/2024

Attachment 4 Correspondence In: KRG & RCAWA Canberra Meeting Request

From: Jill Smith <jill.smith@helenhainesmp.org>
Date: 17 July 2024 at 7:59:34 AM GMT+8
To: paul@naja.com.au
Subject: Fwd: Request to meet from Kimberley Regional Group & Regional Capitals Alliance WA (Case Ref: HH457609)

Dear Paul,

Thank you for your time on the phone just now.

I am confirming that I have moved your meeting time with Helen Haines MP to 9.30am on 13 August 2024. Once you have confirmed other attendees, can you please let me know their names and job titles.

Helen is on the Standing Committee on Regional Development, Infrastructure and Transport:
https://www.aph.gov.au/Parliamentary_Business/Committees/House/Regional_Development_Infrastructure_and_Transport

Australian Parliament House (APH) opens at 9.00am. The following information is helpful to ensure you arrive in time for your meeting:

- Security can be busy and I would recommend parking and getting to security for when it opens at 9am. The following may be helpful information to you for visiting APH)– it contains information about parking at APH: https://www.aph.gov.au/Visit_Parliament/Plan_your_Visit
- Once you come through security you will arrive into the Marble Foyer. On arrival in the Marble Foyer, please call Helen's APH suite number 6277 4182 to advise that you have arrived. A staff member will come down to arrange security sign in (you must bring photo ID). The staff member will then escort you to Helen's APH suite.

Please let me know if you have any questions.

Kind regards,

Jill Smith
Office of Dr Helen Haines MP
Independent Federal Member for Indi

117 Murphy St Wangaratta VIC 3677
P: 03 5721 7077
E: jill.smith@aph.gov.au

Attachment 5 Correspondence In: Regional Freight Strategy Discussion

From: "Davies, Richard" <Richard.Davies@transport.wa.gov.au>
Date: 29 July 2024 at 8:00:24 AM GMT+8
To: Paul Rosair <paul@naja.com.au>
Subject: RE: Regional Freight Strategy discussion

Hi Paul

Good to speak to you the other day and providing some helpful advice.

I would like to check if I could get a time slot to present about the Regional Freight Strategy for:

- Kimberley zone meeting – I understand it's a zoom meeting on 15th August.
- The 22 August RCAWA meeting. As you mentioned, it would be a great opportunity to present the RFS project at this forum. Is there a timeslot available?

In terms of presenting, we could need about 15-20 mins to present and allow some time for Q&As.

Thanks

Richard

Richard Davies

**Senior Policy and Project
Officer**

**| Freight, Ports, Aviation and
Reform**

| Department of Transport

GPO Box C102, Perth WA 6839

Tel: (08) 9216 8947

Email: Richard.Davies@transport.wa.gov.au | Web: www.transport.wa.gov.au



Attachment 6 Correspondence In: KRG & RCAWA Canberra Meeting Request

From: "Minister.Mcbain.MO" <Minister.Mcbain@mo.regional.gov.au>
Date: 30 July 2024 at 12:15:24 PM GMT+8
To: paul@naja.com.au, Laureta.Wallace@regionalaustralia.org.au
Subject: RE: Request to meet from Kimberley Regional Group & Regional Capitals Alliance WA
[SEC=OFFICIAL]

OFFICIAL

Dear Paul and Laureta,

Thank you for expressing an interest in meeting with the Hon Kristy McBain, Minister for Regional Development, Local Government and Territories.

Minister McBain would welcome a meeting with the delegates. She has availability on **Wednesday 14 August at 4-4:30pm** for the Regional Capitals Alliance WA, and **at 4:30-5pm** for the Kimberley Regional Group of Councils.

Please let me know if these allocations are suitable, and I am happy to discuss if you have any questions.

Kind regards,

Sophie Enno (she/her)

a/g Office Manager • Minister Kristy McBain's Office

sophie.enno@infrastructure.gov.au

P 02 6277 7060 (Office)

Attachment 7 Correspondence In: Roundtable next steps

Subject: Kimberley Roundtable follow up

Hi, Paul, Michelle and KRG CEOs,

Thank you again on behalf of Housing Australia for the opportunity to be a part of the Roundtable earlier this week. Laura and I really appreciated the opportunity to hear first hand about the pipeline of social and affordable housing opportunities in the Kimberley. We came away with a high level of confidence that there are a range of high quality and deliverable projects across the Kimberley that would be within scope for Housing Australia to support.

At the follow up discussion on Tuesday morning, we discussed a few next steps:

- The KRG to prepare an overall pipeline of social and affordable development opportunities in the region, including potential phasing of immediate projects, and then projects over the next 2-5 years. As part of this, it would be helpful for the group to consider how the social housing and cohort specific housing might fit in this, for example redevelopment of family violence accommodation or a Broome youth foyer. We would be comfortable with either the pipeline you're developing including or cross referencing these, or alternative to not include any reference and just be explicit about that.
- Housing Australia and the KRG to meet virtually to discuss this pipeline, potentially in September or whenever the pipeline is ready for discussion. Housing Australia would include both our Strategy team (Laura) along with our Origination team who can provide a commercial perspective on the loans, upfront grants and ongoing availability payments that could match these projects.
- Housing Australia will engage their Board on this pipeline as a pilot opportunity to consider how Housing Australia can work differently in regional/remote areas. We will also engage WA Government about their contribution to social and affordable housing in the Kimberley.
- Separate to the above, Laura is also coming back to you with the home ownership support programs we offer and data on the uptake in the region.

This week is my time at Housing Australia before I return back to the Victorian Government. I was really pleased to have had the opportunity to meet with you all at the Roundtable and move this conversation forward towards a way that Housing Australia can consider these projects for funding. I think we made good progress and this has progressed another step forward from a Housing Australia perspective.

Jane Homewood (CC'd) is taking on the role I've had within Housing Australia. Jane and I started in Housing Australia at the same time at the end of last year, and has been spending the last 3 months leading the evaluation of the projects received in Round One. Jane has a really strong understanding of the market dynamics around social and affordable housing, and has a deep background in urban planning and project delivery (including in both local government senior executive roles as well as in Victorian Government heading up planning facilitation). Jane shares a passion for working with local governments in the program, and has a connection with the Kimberley and knows the region. Jane will be a great partner for you to have in Housing Australia.

Thanks again for having us up in the region earlier this week, and best of luck with this work going forward.

Thanks,
-Luke

Attachment 8 Correspondence In: Invite September KRACLN Briefing

INVITE September KRACLN briefing

Ray Christophers <rchristophers@nirrumbuk.org.au>9 Aug
2024

Good Afternoon

The Kimberley Remote Aboriginal Community Leader's Network (KRACLN or the Network) is a unique initiative to foster cross-collaboration among the 19 largest Kimberley Aboriginal communities (Tier1). The Networks purpose for communities is to support and empower each other, develop collective solutions, advocate with a unified voice, contribute to policy development, and optimise resource utilisation while avoiding duplication across communities. Additionally, the Network will provide a direct and consistent channel for Government and service providers to engage with the communities.

In early 2023, leaders from 19 Tier1 communities endorsed Nirrumbuk Environmental Health and Services (NEHS), a community-controlled service organisation, as the host organisation for the Network through a Memorandum of Understanding (MoU). NEHS played a pivotal role in coordinating the October 2023 Leaders' Forum—a three-day event held in Broome—and committed significant resources to the network development.

Nirrumbuk is dedicated to advancing this grassroots community-led initiative. With stakeholder support, our goal is to transition the project from planning to full implementation.

In April 2024, the NIAA provided funding to develop a Strategic Business Plan for the Network's establishment and operations for an initial 3-5 period.

The Strategic Business Plan has been finalised which is a significant milestone, I am pleased to invite you as a potential supporter and funding agency to attend a briefing session.

Briefing Details:

Date: Wednesday 4th September 2024,
10.30 to 12.00.

Location: In person: Department of Communities - Conference room, 19 Coghlan Street
Broome,
or via Teams (see link below)

Registration: **Please RSVP using voting buttons, if you are attending in person, Via teams or unable to attend**

The information session will focus on the directions established in this Strategic Business Plan, and cover foundation, governance, operational aspects, outcomes, and funding. It will be followed by a time for questions and exchange.

Finally, I want to acknowledge the partner agencies, including the National Indigenous Australian Agency (NIAA), Lotterywest, and the State Departments of Communities (DoC) and Premier and Cabinet (DPC), who have provided ongoing support for the network's development since 2021, including all other sponsors.

In order for the network to be operational and show its true value in bolstering the growth of remote communities, promoting sustainability, and generally improving the quality of life for community member, we are seeking financial support.

I look forward to your participation in this briefing, and please don't hesitate to contact Christine Hoy on 0408 300 788 if you require additional information.

Sincerely

Ray Christophers

CEO

Nirrumbuk Environmental Health and Services

Rchristophers@nirrumbuk.org.au

Attachment 9 Correspondence Out: KRG & RCAWA Canberra Meeting Request

From: Paul Rosair <paul@naja.com.au>
Sent: Wednesday, July 24, 2024 4:53 PM
To: McManus, Gerard (Sen B. McKenzie) <Gerard.McManus@aph.gov.au>; Laureta Wallace <Laureta.Wallace@regionalaustralia.org.au>
Cc: Golden, Lindy (Sen B. McKenzie) <Lindy.M.Golden@aph.gov.au>; Alan Ferris <aferris@bunbury.wa.gov.au>; Jane Lewis <jane@reditresearch.com.au>; Vernon Lawrence <Vernon.Lawrence@swak.wa.gov.au>; Michelle McKenzie <michelle@mira-consulting.com.au>
Subject: RE: Request to meet from Kimberley Regional Group & Regional Capitals Alliance WA
Importance: High

Hi Gerard,

Just seeing if this has progressed any further. We have up to 20 delegates (Mayors, Presidents, CEO's and Elected Members) coming to Canberra for the RAI summit.

We can organise delegations to suit. Members are from across our entire State (including the Kimberley)

We will have an election strategy package(s) containing a prospectus, policy papers and other materials, which we would like to formally present to you, which may be of use to you in formulating your election policy, priorities and strategies. We could arrange two meetings (or one if not possible) specially around our Regional Capitals Alliance WA (11 Regional Local Governments) and our Kimberley Regional Group (Of 4 Kimberley Shires) of Councils

Our preferred days (times) in order of preference are as follows:

Any time Tuesday 13th August 2024 at either the WA Hub or Parliament House
Alternatively, any time Wednesday or Thursday the 14th and 15th August 2024
Some delegates may also be in Canberra Monday and Friday of that week.

Your consideration of the request would be most appreciated

Kind Regards,
Paul

Paul Rosair
Principal,
NAJA Business Consulting Services



Executive Officer,
Regional Capitals Alliance Western Australia (RCAWA)

Attachment 10 Correspondence Out: KRG & RCAWA Canberra Meeting Request

Senator David Pocock - Meeting with the RCAWA and KRG visiting - Canberra Hub 12th to 16th August 2024

External

For Bec - Accounts/Action RCAWA x



Paul Rosair <paul@naja.com.au>

18 Jun 2024, 13:41



to diarydpocock, me, Jane, Michelle, Vernon, aferris

Hi Linda,

I spoke earlier with Rory from your Office and he suggested I email our request to you directly.

As discussed with Rory, a number of our Regional Capitals Alliance WA (RCAWA)

- <https://waregionalcapitals.com.au>

and Kimberley Regional Group (KRG) - <https://kimberleyrg.com.au/>

members will be travelling to Canberra to attend the Regional Australia Institute (RAI) summit from the 13th to the 15th of August 2024 and visiting Parliament House for additional meetings during that week.

Currently we expect to have between 15-20 in our visiting party (broken up equally into the two groups).

As Executive Officer for both groups, I am hoping to arrange a meeting with the Senator whilst we are there. The afternoon of Tuesday the 13th of August is our preference, either at the Western Australian Canberra Hub, or alternatively the Senators Office or Parliament House.

Whilst we understand that the senator is a senator for the ACT we feel it is important for him to understand the needs and aspirations of Western Australian Regional Communities. Given the pivotal role he plays, role in framing federal legislation and voting on various matters pertaining to our communities, we feel it is prudent that he understands their needs.

We would also like to hold our KRG bi monthly meeting on Thursday the 15th (time TBC) day. The Senator is also welcome to attend that meeting.

I have CC'd Bec from our office.

Please advise of the Senator's availability and we will share additional details as they come to hand

Kind Regards
Paul

Attachment 11 Correspondence Out: KRG & RCAWA Canberra Meeting Request

Good morning, Patrick

Thank you again for attending the Kimberley Regional Group and Regional Capitals Alliance joint forum in Perth recently. I would like to personally thank you for your contribution which was very much appreciated by everyone in attendance – we would like to lock you in (as our star presenter) again for next year if possible.

I remember you saying at last year's Forum that Ministers were constantly meeting with Mayors and Presidents from the Eastern States, and there is a need for more representation in Canberra. We have taken up your recommendation to come to Canberra!

The Kimberley Regional Group and the Regional Capitals Alliance WA. are attending the Regional Australia Institute's Regions Rising National Summit, 14-15 August., and would welcome the opportunity to meet with your Ministerial

colleagues whilst we are in Canberra. It would be greatly appreciated if you could assist us in securing some meetings.

We have availability to meet on Tuesday 13th August and in the afternoon of Thursday 15th (or possibly Wednesday of the summit itself). We can meet at Parliament House or the WA Canberra Hub, where we will be based.

I hope that you are able to assist us with this request.

All the best and kind regards

Paul

Paul Rosair

Attachment 12 Correspondence Out: KRG & RCAWA Canberra Meeting Request

Hi Bec and Gabby,

Just seeing if this has progressed any further. We have up to 20 delegates (Mayors, Presidents, CEO's and Elected Members) coming to Canberra for the RAI summit.

We can organise delegations to suit. Members are from across our entire State (including the Kimberley)

We will have an election strategy package(s) containing a prospectus, policy papers and other materials, which we would like to formally present to you, which may be of use to you in formulating

your election policy, priorities and strategies. We could arrange two meetings (or one if not possible) specially around our Regional Capitals Alliance WA (11 Regional Local Governments) and our Kimberley Regional Group (Of 4 Kimberley Shires) of Councils

Our preferred days (times) in order of preference are as follows:

Any time Tuesday 13th August 2024 at either the WA Hub or Parliament House

Alternatively, any time Wednesday or Thursday the 14th and 15th August 2024

Some delegates may also be in Canberra Monday and Friday of that week.

Your consideration of the request would be most appreciated

Kind Regards,

Paul

Attachment 13 Correspondence Out: KRG & RCAWA Canberra Meeting Request

Subject: RE: Request to meet from Kimberley Regional Group & Regional Capitals Alliance WA

Hi Nikki

Just seeing if this has progressed any further. We have up to 20 delegates (Mayors, Presidents, CEO's and Elected Members) coming to Canberra for the RAI summit.

We can organise delegations to suit. Members are from across our entire State (including the Kimberley)

We will have an election strategy package(s) containing a prospectus, policy papers and other materials, which we would like to formally present to you, which may be of use to you in formulating your election policy, priorities and strategies. We could arrange two meetings (or one if not possible) specially around our Regional Capitals Alliance WA (11 Regional Local Governments) and our Kimberley Regional Group (Of 4 Kimberley Shires) of Councils

Our preferred days (times) in order of preference are as follows:

Any time Tuesday 13th August 2024 at either the WA Hub or Parliament House

Alternatively, any time Wednesday or Thursday the 14th and 15th August 2024

Some delegates may also be in Canberra Monday and Friday of that week.

Your consideration of the request would be most appreciated

Kind Regards,

Paul

Attachment 14 Correspondence Out: KRG & RCAWA Canberra Meeting Request

Request to meet from Kimberley Regional Group & Regional Capitals Alliance WA



NAJA Administration <info@naja.com.au>
to nyunggai@nyunggablack.com ▾

8 Aug 2024, 15:03 (7 days ago) ☆ ↶ ⋮

Good afternoon Warren,

Following up on your conversation with Paul this morning regarding your assistance in securing a meeting with Senator Price while the Kimberley Regional Group and the Regional Capitals Alliance WA are in Canberra for the Regional Australia Institute's Regions Rising National Summit on August 14-15.

They are available to meet on Tuesday, August 13th, between 10:00 AM and 11:30 AM or 1:30 PM and 4:30 PM, or on the afternoon of Thursday, August 15th. We could also consider meeting on Wednesday during the summit if that works better. We're flexible on the location and can meet either at Parliament House or the WA Canberra Hub, where we will be based.

Your assistance with this request would be greatly appreciated.

All the best and kind regards

Bec Billing

Finance Officer: NAJA Business Consulting Services
Administrative Officer: Regional Capitals Alliance WA (RCAWA)
Administrative Officer: Kimberley Regional Group (KRG)

6. Financial Report

Item for Noting

Submitted by: Vernon Lawrence, KRG Secretariat

Attachment 15: Kimberley Regional Group Interim Financial Report to 30 June 2024

Purpose

To update the KRG members on the financial position of the Group.

Summary

This report presents the Kimberley Regional Group Interim Financial Activity Statement for the period ended 30 June 2024. The report recommends that the Kimberley Regional Group (KRG) receives the Financial Activity Statement.

Background

Previous Considerations

The KRG adopted its annual budget for the 2023/24 Financial year at the meeting on 13 April 2023. At this meeting a report relating to the finances for the financial year to 30 June 2023 was approved by the KRG. This report is for the financial activity for Quarter 4 of the 2023/24 financial year. Quarterly reports will be tabled at meetings as soon after the end of each quarter as is practical.

Discussion

The Financial Activity Statement presents a current surplus position of \$329,989 which is represented by a cash balance held in a Reserve with the Shire of Wyndham East Kimberley. All outstanding members contribution amounts have been paid by members.

The operating expenses of \$161,556 were adequately covered by the members contributions of \$180,000. The estimated interest income, refund of reimbursable expenses and the collection of an outstanding members contribution resulted in an estimated cash surplus of \$67,513 for the 2023/24 financial year.

Adjustments arising from the approval of the 2023/24 Annual Budget were included at the last KRG meeting. It was agreed the contributions were maintained at \$45,000. The surplus cash was allocated to a line item "Kimberley Regional Group – Projects" in the amount of \$20,000 in order to maintain parity between income and expenditure. Four projects were considered and approved. The first two projects below were subject to a procurement process and were awarded to NAJA Business Consulting Services as providing the best value for money. The remaining two were approved for the Secretariat to conduct the work. The projects are:

- Review of Financial Assistance Grants – estimated \$24,500
- KRG Community Safety and Crime Prevention Investment Package – estimated \$18,000
- Benchmarking – estimated \$15,000
- Pre State and Federal Government Election Strategy – estimated \$7,600

The total of these projects is \$65,100 against a budget of \$20,000. It was proposed that the projects budget be increased by \$45,000 to \$65,000 and funded from cash reserves. Expenses of \$14,371 were recorded against the projects at the reporting date. The unexpended funds will be carried forward to the next financial year.

As reported previously, Members will note that there still remains an amount of \$10,000 for the North West Defence Alliance (NWDA). This was not expended during the financial year and so a reduction to the amount will be included for the 2024/25 financial year for members should the KRG require any budget for activity related to this initiative.

CONSULTATION

Nil.

STATUTORY ENVIRONMENT

Local Government Act 1995

Financial Implications

As at the 30 June 2023 the Kimberley Regional Group cash balance \$262,476 and outstanding contributions of \$45,000 carried forward to the 2023/24 financial year giving a total opening surplus position of 307,476.

For the period ending 30 June 2024 Expenses of \$161,556 were paid against a year to date budget of \$230,000. No disbursements have been made against NDWA (\$10,000) so far. Only \$14,371 has been disbursed for Projects as at 30 June 2024 against a year to date budget of \$65,000. The unspent amount will be provided for in the new financial year. A Canberra trip has been planned for August 2024. The costs incurred to date are \$9,000 against a budget of \$7,000. The additional costs incurred relate to members Regional Australia Institute conference expenses being funded by the KRG. Some further expenses are expected to fall in the next financial year.

The year to date budget income was \$230,000 while the actual income is \$229,069. An estimate for reimbursements has been included which will related to the recovery of some of the Canberra delegation costs to ensure equity between the members. An estimate of interest has been included and will be adjusted at final audit.

The year to date actual budget surplus is \$67,513.

The total Kimberley Regional Group cash balance at 30 June 2024 is \$329,989 which represents the total of the Members interests at that date.

Strategic Implications

Governance Goal – A collaborative group demonstrating strong regional governance:

Effective governance protocols and systems for business efficiency and improved services through collaboration

Secure funding for regional initiatives

Link to Key Pillar/s and Strategies:		Budget Implications	
<div> <div> People Place Prosperity Performance </div> <div> Advocate Partner Promote </div> <div> Facilitate Fund Monitor </div> </div>			
Resolution/s		Action(s)	
<p><i>That the Kimberley Regional Group notes:</i></p> <ol style="list-style-type: none"> <i>1. the Interim Financial Report to 30 June 2024;</i> <i>2. the \$67,513 year to date budget surplus;</i> <i>3. no members contributions are outstanding for the 2023/24 financial year; and</i> <i>4. the total members interests of \$329,989 at 30 June 2024 represented by cash held in Reserves.</i> 			
Moved:	Shire of Broome	Responsible:	
Seconded:	Shire of Derby West Kimberley	Due date:	As appropriate
Carried:	3/0		

Attachment 15: Kimberley Regional Group Interim Financial Report to 30 June 2024

Kimberley Regional Group - Year to date Income and expenditure for the period ended 30 June 2024	Annual Budget 2023/24	Adjusted Annual Budget 2023/24	Budget Year to Date	Actual Year to Date
Expenditure				
Kimberley Regional Group - Zone & RCG Meeting Expenses	6,000	6,000	6,000	1,102
Kimberley Regional Group - Canberra Delegation Expenses	7,000	7,000	7,000	9,000
Kimberley Regional Group - Annual Financial Audit	6,000	6,000	6,000	5,000
Kimberley Regional Group - IT Support	1,000	1,000	1,000	-
Kimberley Regional Group - Sundry Expenses	1,000	1,000	1,000	-
Kimberley Regional Group - Policy creation	4,000	4,000	4,000	-
Kimberley Regional Group - Website upgrade	2,000	2,000	2,000	2,178
Kimberley Regional Group - Projects	20,000	65,000	65,000	14,371
Kimberley Regional Group - Executive Consultancy	120,000	120,000	120,000	125,873
Kimberley Regional Group - Executive Consultancy - reimbursable costs	8,000	8,000	8,000	4,031
Kimberley Regional Group - North West Defence Alliance	10,000	10,000	10,000	-
	<u>185,000</u>	<u>230,000</u>	<u>230,000</u>	<u>161,556</u>
Income				
Kimberley Regional Group - Reimbursement Zone & RCG Meetings Expenses - Op Inc	- 2,000	- 2,000	- 2,000	- 1,000
Kimberley Regional Group - Members Contribution Secretariat Costs - Op Inc	- 180,000	- 180,000	- 180,000	- 225,000
Kimberley Regional Group - Disbursement from Reserve	-	- 45,000	- 45,000	-
Kimberley Regional Group - Interest on Reserve - Op Inc.	- 3,000	- 3,000	- 3,000	- 3,069
	<u>- 185,000</u>	<u>- 230,000</u>	<u>- 230,000</u>	<u>- 229,069</u>
Net Operating Result	<u>-</u>	<u>-</u>	<u>-</u>	<u>67,513</u>
Opening Cash Balance	262,476	262,476	262,476	262,476
Outstanding Contributions	45,000	45,000	45,000	-
Appropriation from Reserve		- 45,000	- 45,000	-
Closing Surplus Balance	<u>307,476</u>	<u>262,476</u>	<u>262,476</u>	<u>329,989</u>

7. Kimberley Regional Group Annual Budget 2024/25

Item for Endorsement

Submitted by: Vernon Lawrence, KRG Secretariat

Attachment 16: Kimberley Regional Group Annual Budget 2024/25

Purpose

To advise the members of the proposed 2024/25 Annual Budget

Summary

This report presents the proposed 2024/25 Kimberley Zone of WALGA and Kimberley Regional Group Annual Budget for approval.

Background

Previous Considerations

At the 4 October 2023 KRG meeting the following motion was passed.

KIMBERLEY REGIONAL GROUP REPORT RECOMMENDATION

Minute No. KRG 102023/007

Moved: Shire of Wyndham East Kimberley

Seconded: Shire of Broome

1. That the Kimberley Regional Group endorse the 2023/24 Kimberley Regional Group Annual Budget as attached with the following amendments:

a) members contributions to remain at \$45,000 per annum to allow for future project work.

b) the amount allocated for the North West Defence Alliance to be considered in light of funding from other Alliance member contributions. That the Kimberley Regional Group endorse the 2023/24 Kimberley Regional Group Annual Budget as attached.

CARRIED: 3/0

The Secretariat has prepared a Draft Kimberley Regional Group (KRG) 2024/25 Annual Budget which outlined proposed income and expenditure and indicated a balanced budget for the year ending June 30 2025.

In considering the Draft KRG 2024/25 Annual Budget members noted the estimated budgeted \$298,453 overall surplus from the 2023/24 financial year. It is for members consideration to allocate the surplus funds to projects and / or reduce the required member contribution in 2024/25.

Discussion

The Draft 2024/25 Annual Budget (Attachment 16) has been developed with regard to historical expenditure while also considering changes in KRG priorities, projects in process, service delivery methods and increases in local government CPI. The budget is a balanced one with member contributions covering the ordinary operations of the KRG and an allocation from the retained funds is provided for project being undertaken on behalf of the KRG.

The estimated carry forward KRG funds amounts to \$329,989 comprising entirely of Cash It must be noted that these are interim amounts but are considered to be materially correct. The main adjustments will be an allocation of interest due on the cash balance invested and adjustment for project work expenses to be accrued. Should project expenditure need to be accrued then there will be a corresponding reduction in the 2024/25 budget allocation for project expenditure.

The budget takes into account the appointment of NAJA who will undertake the administrative functions of the Kimberley Regional Group and the Zone. The contract was awarded for two years and it is assumed that an extension under the contract will be approved by members and accepted by NAJA. As the contract term does not coincide with the financial year the budget covers the contract terms for part of the second year of their contract and the remainder of the financial year the terms agreed for the third year. The costs for a full financial year were estimated in 2023/24 to be \$116,147 excluding GST annually to provide approximately 864 hours of service. There was an increase to the contract amount for the second year of operation by an amount of 5%. While there is no provision for CPI increase in the contract, upon review of the contract performance for the second year of operation an increase of a further 5% to the contract amount was appropriate and budgeted for subject to the budget being agreed. The budget has been increased to \$139,500 to cater for this.

Meeting expenses and corresponding income have been estimated to be in line with previous years adjusted for CPI where appropriate. These costs include the hire of meeting space where necessary, catering and other incidental costs. A separate line item has been created for the Canberra Delegation trips to provide added transparency.

A review of the priorities of the KRG is due performed during the financial year and should the budget need to be adjusted it will be presented for approval at that time. Currently most items are advocacy based and do not require funding beyond the resourcing of the Executive Officer position other than projects that have been approved and allocated a budget. An amount of \$4,000 has been allocated for further policy development.

A further contribution to the North West Defence Alliance Incorporated (NDWA) has been reduced to the amount of \$5,000. This amount is essentially a contingency amount in the event the KRG wishes to contribute financially to an initiative that is for the benefit of the Members.

Operating expenditure for the 2023/24 Draft Annual Budget totals \$178,500 (2023/24 - \$165,000) and project expenditure is budgeted to be \$50,000 (2023/24 - \$65,000). Member contributions total \$180,000 which is the same as 2023/24. Member contributions have been maintained at to \$45,000 to cover all operating costs.

CONSULTATION

Nil.

STATUTORY ENVIRONMENT

Local Government Act 1995

Financial Implications

The budget is the primary financial plan for the 2024/25 financial year. The intention is that the budget will be balanced such that all expenditures are matched by revenues. The budget is presented as a balanced budget.

A WALGA preferred auditor will be engaged to prepare the independent Annual Audit for the Kimberley Zone Secretariat and Kimberley Regional Group for the year ending 30 June 2025.

Strategic Implications

Governance Goal – A collaborative group demonstrating strong regional governance:

Effective governance protocols and systems for business efficiency and improved services through collaboration

Secure funding for regional initiatives

Recognition of Kimberley Local Government issues and opportunities

Alignment and integration of regional and local priorities for member Councils

Link to Key Pillar/s and Strategies:		Budget Implications	
<div> <div>People Place Prosperity Performance</div> <div> <div>Advocate</div> <div>Facilitate</div> <div>Partner</div> <div>Fund</div> <div>Promote</div> <div>Monitor</div> </div> </div>			
Resolution/s		Action(s)	
<p><i>That the Kimberley Regional Group endorse the 2024/25 Kimberley Regional Group Annual Budget as attached.</i></p>			
Moved:	Shire of Broome	Responsible:	
Seconded:	Shire of Derby West Kimberley	Due date:	As appropriate
Carried:	3/0		

Attachment 16: Kimberley Regional Group Annual Budget 2024/25

Kimberley Regional Group - Proposed Annual Budget for the period ending 30 June 2025	Annual Budget 2023/24	Estimated Actual 2022/23	Annual Budget 2024/25
Expenditure			
Kimberley Regional Group - Zone & RCG Meeting Expenses	6,000	1,102	6,000
Kimberley Regional Group - Canberra Delegation Expenses	7,000	9,000	10,000
Kimberley Regional Group - Annual Financial Audit	6,000	5,000	5,000
Kimberley Regional Group - IT Support	1,000	-	1,000
Kimberley Regional Group - Sundry Expenses	1,000	-	1,000
Kimberley Regional Group - Policy creation	4,000	-	4,000
Kimberley Regional Group - Website upgrade	2,000	2,178	2,000
Kimberley Regional Group - Projects	65,000	14,371	50,000
Kimberley Regional Group - Executive Consultancy	120,000	125,873	139,500
Kimberley Regional Group - Executive Consultancy - reimbursable costs	8,000	4,031	5,000
Kimberley Regional Group - North West Defence Alliance	10,000	-	5,000
	<u>230,000</u>	<u>161,556</u>	<u>228,500</u>
Income			
Kimberley Regional Group - Reimbursement Zone & RCG Meetings Expenses - Op Inc	- 2,000	- 1,000	- 2,000
Kimberley Regional Group - Members Contribution Secretariat Costs - Op Inc	- 180,000	- 225,000	- 180,000
Kimberley Regional Group - Disbursement from Reserve	- 45,000	-	- 43,500
Kimberley Regional Group - Interest on Reserve - Op Inc.	- 3,000	- 3,069	- 3,000
	<u>- 230,000</u>	<u>- 229,069</u>	<u>- 228,500</u>
Net Operating Result	<u>- -</u>	<u>67,513</u>	<u>-</u>
Opening Cash Balance	262,476	262,476	329,989
Outstanding Contributions	45,000	-	-
Appropriation from Reserve	- 45,000	-	- 43,500
Closing Cash Balance	<u>262,476</u>	<u>329,989</u>	<u>286,489</u>

8. Formal Presentations

Item for Discussion

Submitted by: Executive Team

Purpose

To provide a forum for guests to address the KRG on relevant topics.

Attendees

Time	Name	Position	Organisation
11:00 - 11:15am	Peter Webster	CEO	BBY

Link to Key Pillar/s and Strategies:		Budget Implications
<div> People Place Prosperity Performance </div>	<div> Advocate Partner Promote </div> <div> Facilitate Fund Monitor </div>	Nil
Resolution/s		Action(s)
For noting		<ol style="list-style-type: none"> Executive Officer to reach out to the Hon Melissa Price MP, Shane Love MLA and Divina D'Anna MLA with an invitation to the October meeting. Executive Officer to keep KRG members informed about any upcoming meetings with politicians. Members to notify the Executive Officer if they wish to attend accordingly.

9. KRG Executive Services – Contract Renewal 2024/25

Item for Decision

Submitted by: KRG Secretariat

Attachment 17: Service Level Agreement – Review 2023/2024

Purpose

- To advise the members of the upcoming contract end-term date for NAJA Business Consulting Services and to offer an extension of contract for the role of Executive Services for the KRG.
- To update the KRG on the Service Level Agreement performance outcomes between the KRG (Principal) and NAJA Business Consulting Services (Consultant)
- To endorse a CPI increase of 4.9% (Per Annum) for services provided commencing 8th September 2024 as recommended by the Secretariat. This reflects the average of a 6% 2022/23 and 3.8% 2023/2024 CPI increase.

Background

NAJA Business Consulting Services was engaged to deliver Executive Services for the Kimberley Regional Group and Kimberley Country Zone commencing September 8, 2022. The initial contract covered a period of 24 months, with the possibility of two additional one-year extensions. The initial 24-month term concludes on September 7, 2024.

Under the terms of the contract, a service level agreement was established, requiring a performance review to be conducted annually. Initially planned for November 17, 2024 to align with last year's timing, the review has been moved forward to July 30, 2024, due to the need for contract extension.

Additionally, Section 38.2 of the contract specifies that on each Review Date, the consultant shall be entitled to adjust the rates listed in the Schedule of Rates based on the percentage change as published in the Consumer Price Index since the last Review Date.

Details

The NAJA team are dedicated to supporting the KRG in enhancing the rich diversity and liveability of the Kimberley region, with a focus on improving social, economic, and cultural outcomes for its residents. Mr Rosair, NAJA Principal, would be delighted to have the opportunity to continue his role as Executive Officer for an additional one-year term starting from September 8, 2024, to advance these objectives further.

This extension would enable the NAJA team to maintain momentum on crucial projects, execute ongoing initiatives, and bring to fruition other projects where the team has played a significant role.

The secretariat, Vernon Lawrence, CEO of SWEK, conducted an in-person service level review on July 30, 2024, in Broome. The outcomes of the review were as follows:

Risk

- **Operational:** A change in Executive Support will impact on project delivery.
- **Financial:** Risk is managed as this increase has been built into the budget.

Link to Key Pillar/s and Strategies:		Budget Implications	
<div> <div>People Place Prosperity Performance</div> <div> <div>Advocate Partner Promote</div> <div>Facilitate Fund Monitor</div> </div> </div>		A 4.9% increase for Executive Services to NAJA Business Consulting Services. This is covered in the 2024/25 budget.	
Resolution/s		Action(s)	
<p>KRG members endorse the NAJA Business Consulting Services's Proposal for an Extension of Contract to provide Executive Services for the KRG from 8th September 2024 until 7th September 2025 with an option for a further one year extension.</p> <p>That the Service Level Agreement performance review between the KRG (Principal) and NAJA Business Consulting Services (Consultant) be endorsed</p> <p>That a 4.9% CPI increase for Executive services provided by NAJA be endorsed for services provided for the period from 8th September 2024 until 7th September 2025 as recommended by the Secretariat</p>		<ol style="list-style-type: none"> 1. NAJA Business Consulting Services Administrative Officer liaise with SWEK Finance Officer to implement the new arrangements. 2. Secretariat to discuss feedback on the contract renewal with the Executive Officer offline 	
Moved:	Shire of Broome	Responsible:	<ol style="list-style-type: none"> 1. SWEK Finance Officer & NAJA Administrative Officer 2. Secretariat & Executive Officer
Seconded:	Shire of Wyndham East Kimberley	Due date:	As appropriate
Carried:	3/0		

Attachment 17 Service Level Agreement – Review 2023/2024

Service Level Agreement

Between:

**the Kimberley Zone / Kimberley Regional Group (Principal) and
NAJA Business Consulting Services (Consultant)**

The SLA will be reviewed at regular intervals to ensure that the Consultant is meeting the standards set out within the SLA. Where the Principal determines that the Consultant is at risk of breaching or has already breached the SLA the Principal will provide the Consultant written notice. The Consultant must remedy the issues within at least 7 days, from the date the notice was delivered, or as otherwise agreed to by the Principal in writing.

The Principal will conduct a major review of the SLA annually. The Contractor must ensure that they participate in the review without inhibiting the process.

Date	KPI	Meeting Standards	At risk of breach	Breaching standards	Action required
	Meet general conditions as agreed to in the Contract				
	MEETING COORDINATION: a) Prepare the KRG meeting agenda items and business papers in consultation with the Chair, KRG Members and WALGA. b) Provide all KRG agenda items to WALGA for inclusion in the agenda within the specified timeframes; c) Liaise with WALGA in relation to meeting arrangements including guest speakers; and d) Attend a minimum of 6 meetings per year. e) Ensure KRG meeting resolutions are captured and actioned appropriately.	✓ ✓ ✓ ✓ ✓			

Date	KPI	Meeting Standards	At risk of breach	Breaching standards	Action required
	MEMBER SUPPORT <ul style="list-style-type: none"> a) Provide support on KRG business matters to KRG members, member Councils and other stakeholders. b) Deliver projects identified in the Strategic Community Plan, Regional Business Plan and other strategic documents. c) Coordinate meeting arrangements. d) Provide strategic advice to the KRG as required. e) Develop and maintain effective relationships across the KRG network. 	✓ ✓ ✓ ✓ ✓			
	ADVOCACY AND POLICY INFLUENCE <p>The Consultant will provide support to enable the KRG to:</p> <ul style="list-style-type: none"> a) Meaningfully influence the policy agendas of the State and Federal governments to gain recognition of Kimberley local government issues and opportunities at a regional, state and national level. b) Advocate on behalf of the KRG to State and Federal governments, industry bodies and communities across the region for outcomes based on the KRG Strategic Community Plan, Regional Business Plan and other strategic documentation. c) Engage and collaborate with local and regional stakeholders to champion the interests of the KRG and the region. d) Develop and update advocacy documentation including the Advocacy Agenda, Infrastructure Prospectus and other documents as required. e) Prepare reports, speeches, presentations, briefings, correspondence and other documents as required to progress the strategic vision of the KRG. f) Liaise with media on agreed policy positions, noting the Chair of the KRG is the spokesperson. g) Provide advice and information that will facilitate the KRG vision. h) Where not undertaken by WALGA for the Zone, facilitate meetings with Ministers, Director Generals, external agencies, elected representatives and other stakeholders. 	✓ ✓ ✓ ✓ ✓ ✓ ✓ ✓			

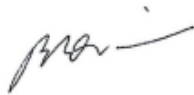
Date	KPI	Meeting Standards	At risk of breach	Breaching standards	Action required
	i) Plan and organise approved KRG events, conferences and meetings to promote the advocacy agenda.	✓			
	<p>GOVERNANCE</p> <p>The KRG operates under a Memorandum of Understanding between the four member Shires. The Consultant will:</p> <ul style="list-style-type: none"> a) Ensure compliance against the KRG MOU and any supporting documentation, including the KRG Governance Manual. ✓ b) Preparation and updating of KRG governance and corporate documentation including the KRG Annual Performance Report, Strategic Community Plan and the Strategic Business Plan and other governance and corporate documents as required. ✓ c) Assist the Secretariat with the treasury function through the identification and costing of budget items such as estimated approved project delivery costs. ✓ 				
	<p>PROJECT FACILITATION</p> <p>The Consultant will be required to undertake the following duties:</p> <ul style="list-style-type: none"> a) Project management and related contract supervision, including oversight of procurement documentation, finances, consultants and other resources, in conjunction with specialised Shire officers as nominated by their CEOs. ✓ b) Identification of funding opportunities, preparation and acquittal of funding submissions and liaison with funding bodies. ✓ c) Deliver prioritised outcomes derived from the KRG Strategic Community Plan, Regional Business Plan and agreed scope of work. ✓ 				
	<p>REPORT PREPARATION</p> <p>Reports that are requested by the KRG may be undertaken within the scope of this Contract or, for larger projects outsourced where the role of the Consultant provides project management. ✓</p>				

The KRG and NAJA Business Consulting Services agree to abide by this Service Level Agreement. Dated this 27th January 2023. *30th July 2024*



Vernon Lawrence

Secretariate of the Kimberley Regional Group



Paul Rosair

Principal NAJA Business Consulting Services

10. Election Package and Strategy Update

Item for Discussion

Submitted by: Executive Team

Purpose

To provide an update on the Kimberley Regional Group State and Federal government election strategy.

In summary

- The KRG endorsed an election strategy in November 2023 meeting with the aim of election commitments for investment in Kimberley infrastructure and services.
- Up to \$7,600 was allocated by the KRG towards this strategy.
- An Election Advocacy, Communications and Engagement Plan was endorsed in June 2024
- This paper provides an opportunity for the KRG to discuss the election strategy implementation plan.
- The State Election will be held on the 8th March 2025. The date of the Federal election is not yet decided.
- The KRG need to determine if they would like another visit to Canberra to meet with stakeholders.

Background

- As above

Details

Collateral for the Election Strategy

A KRG folder has been produced that includes a Kimberley statistical snapshot and includes:

- A summary document with KRG advocacy positions and investment projects
- 2024/25 Investment Prospectus
- Refreshed Policy Papers

Advocacy, Communications and Engagement Plan

The following strategy was endorsed by the KRG. The is presented to enable the KRG to monitor and review the actions to ensure that they will drive the strategy forward.

Action	By When	Channel/ Tool	Status
Position papers onto website	7 June 2024	Linked in Post	Complete
Prospectus onto website	20 June 2024	Linked in Post	Complete

Formally Launch Prospectus	29 August 2024	Kimberley Economic Forum <ul style="list-style-type: none"> • Overview by KRG Chair • Media release • Linked in Post 	On track
Meet with key stakeholders in Canberra	August 2024	Meetings in Canberra at RAI National Summit and parliamentarians	Complete
Distribution of Prospectus and Position Papers to key stakeholders Invite Prime Minister, LOOP & Premier and LOOP and invite them to visit Kimberley	Sept 2024	Letter to key stakeholders with copy / link to documents	On track
		Link to documents on Council websites	On track
		CEO emails to Council staff	On track
		Information in Council newsletters / Social media	On track
Meet with key stakeholders in Perth	Ongoing	Executive officer / Members	On track
Opinion Piece for West Australian and The Australian	Sept 2024	Opinion Piece under Chair's name	On track
Host journalist tour of Kimberley	Oct / Nov 2024		On track
Meetings in Canberra	Oct /Nov	Meet with Federal parliamentarians	TBD
Highlight projects on Linked-In	Oct – March 2024		On track
Host Election forum/s - Kimberley State Candidates & Federal Candidates (noting maybe additional cost)	Feb 2025	Shires to host forum	On track

Risk

- **Operational and Reputational:** without the execution of a pre-election strategy, opportunities to drive the KRG's policy and advocacy agenda may be missed.

Link to Key Pillar/s and Strategies:		Budget Implications	
<div> <div>People Place Prosperity Performance</div> <div> Advocate Partner Promote <div>Facilitate Fund Monitor</div> </div> </div>		Up to \$7,600 plus GST allocated towards election strategy documents. Due to time required on the Investment Prospectus with members a variation is being negotiated with the secretariat to cover this additional time.	
Resolution/s		Action(s)	
That the KRG notes the implementation of the 2024-25 election strategy.		Progress a round of KRG meetings in Canberra with key stakeholders on the 18 th and 19 th of November.	
Moved:	Shire of Wyndham East Kimberley	Responsible:	Executive officer
Seconded:	Shire of Broome	Due date:	As appropriate
Carried:	3/0		

11. Kimberley Housing Roundtable 2024

Item for Discussion

Submitted by: Executive Team

Attachment 18: Draft Kimberley Housing Roundtable Report

Purpose

To provide an update on the outcomes of the Kimberley Housing Roundtable and discuss how the Kimberley Regional Group would like to be involved in progressing a Kimberley Strategic Housing Investment Package.

In summary

- The Kimberley Housing Roundtable was held on the 29th July 2024 in Broome.
- 52 people attended the Roundtable from local, State and Federal government, the non-government sector and industry.
- Feedback forms were sent to attendees and the feedback has been overwhelmingly positive.
- The Roundtable's aim was to understand constraints to delivering housing in the Kimberley from different perspectives, and to discuss the development of a collective project pipeline of housing for consideration of investment by Housing Australia.
- In preparation for the Roundtable case studies of potential housing projects were collected per Shire, indicating that a housing pipeline is viable.
- Housing Australia reconfirmed their interest in supporting a pipeline of around 150 social and affordable homes across the region, including potential phasing of immediate projects, and then projects over the next 2-5 years.
- The KRG needs to consider how it would like to be involved in driving the development of a Strategic Housing Investment Package – a number of options are presented for consideration.

Background

- As above

Details

Discussions at the Roundtable indicated the following:

- There is a thin housing market across the Kimberley – in general the cost to construct a home is more than the value of the housing asset.
- That the Department of Communities was not able to share insights on how they were focussed and facilitating solutions to address the housing shortage in the Kimberley
- DevelopmentWA is focussed on land release to address market failure in all towns except Derby
- The Housing Supply Unit in the Department of Treasury plans to develop a pipeline of housing projects, and are keen to work with the Kimberley on this initiative. The Kimberley would need to drive and co-ordinate this.
- Foundation Housing is very keen to increase social and affordable housing in major Kimberley towns – they need economies of scale and the transfer of housing stock (asset or long term

management) from the WA Government would facilitate this by enabling them to leverage their balance sheet and seek funding from Housing Australia.

- The Northern Australia Infrastructure Facility (NAIFF) is interested in working with Housing Australia to see how they can increase investment at scale in housing
- Housing Australia is committed to doing business in a new way in the Kimberley through investment in a strategic long term housing package.

Housing Australia met with the four Kimberley Shire CEOs after the Roundtable to discuss next steps. The following is what they put forward for progression -

- The KRG to prepare an overall pipeline of social and affordable development opportunities in the region, including potential phasing of immediate projects, and then projects over the next 2-5 years. As part of this, it would be helpful for the group to consider how the social housing and cohort specific housing might fit in this, for example redevelopment of family violence accommodation or a Broome youth foyer. We would be comfortable with either the pipeline you're developing including or cross referencing these, or alternative to not include any reference and just be explicit about that.
- Housing Australia and the KRG to meet virtually to discuss this pipeline, potentially in September or whenever the pipeline is ready for discussion. Housing Australia would include their Strategy team along with our Origination team who can provide a commercial perspective on the loans, upfront grants and ongoing availability payments that could match these projects.
- Housing Australia will engage their Board on this pipeline as a pilot opportunity to consider how Housing Australia can work differently in regional/remote areas. We will also engage WA Government about their contribution to social and affordable housing in the Kimberley.
- Separate to the above, Laura is also coming back to you with the home ownership support programs we offer and data on the uptake in the region.

Apart from Council's planning and building functions, the facilitation of housing is generally not a core role of local government. In regional WA to address market failure, and as a staff attraction and retention strategy, have had long involvement in the provision and management of staff housing. Given the critical housing pressures across Western Australia, a number of local governments are involved in the provision of land and or facilitating or funding the construction of affordable housing supply, with a focus on housing for key workers.

Housing Roundtable Next steps

Housing Australia have stated that they would welcome receiving the Strategic Housing Investment Package in September / October this year.

The following options have been developed for consideration by the KRG to determine the level of the involvement that the KRG would like in driving forward the next steps of the Housing Roundtable. The way that the KRG would like to drive this initiative will inform the next steps that will be included in the Report of the Roundtable.

Options to progress the Roundtable outcomes

Options		Strengths	Weaknesses
1.	Hand over responsibility for driving housing roundtable outcomes to the Kimberley Development Commission, Department of Communities or WA Department of Treasury Housing Supply Unit.	KRG will not have responsibility for this issue	Housing Australia keen to partner with KRG The WA Government may not progress this work
2	Ask the KDC to establish a joint taskforce with the KRG to drive the Housing Roundtable outcomes with representatives from <ul style="list-style-type: none"> • Each Shire • Development WA • Department of Treasury Housing Supply Unit • Department of Communities 	KRG members are engaged but not responsible for driving this piece of work	State Government will drive the initiative Potential loss of urgency to act Other government priorities may delay progression
3	KRG to seek funding from the KDC / other WA government agency or Housing Australia to drive the outcomes	KRG members drive this piece of work with support from Government Additional resource to support delivery	Government may not provide funding
4	KRG members self-fund this initiative. A project plan is developed with a budget for endorsement by the KRG.	KRG members drive and own this piece of work. Additional resources available to support delivery of the package Housing Australia keen to partner with KRG. Reinforces KRG's leadership role	Loss of own source funds.
5	A KRG member co-ordinates and drives this project within their staff resources.	Competing workload pressures. Workload on individual Councils	No additional resources to support delivery

Next steps for the Roundtable Report

The Roundtable report needs to identify the next steps from the forum. These will be shaped by the way in which the KRG would like to be engaged in driving this work. The following are put forward for discussion:

- The Department of Communities and the Housing Supply Unit, WA Department of Treasury, engage with the KRG regarding the State's 5-year capital works program for social and affordable housing in the Kimberley.
- **Options:**
 - 1 The KRG liaise with the WA Government on a mechanism to progress a collective Kimberley staged investment plan outlining immediate housing projects, and then projects over the next two to five years; or
 - 2 The KRG progress a housing investment plan and housing pipeline with Housing Australia for investment over the next three months.
- Housing Australia team to engage the HA Board and socialise the Kimberley pipeline as a pilot opportunity to consider how the agency can work differently in regional/remote areas.
- Housing Australia to provide the KRG with information about the home ownership support programs that they offer and data on the uptake in the region.

Risk

- **Reputational:** if there are no outcomes from the Kimberley Housing Roundtable

Link to Key Pillar/s and Strategies:		Budget Implications	
<div> <div> People Place Prosperity Performance </div> <div> Advocate Partner Promote </div> <div> Facilitate Fund Monitor </div> </div>		To be determined based on the option chosen.	
Resolution/s		Action(s)	
<p>That the KRG discuss the Housing Roundtable next steps and how they would like to be involved in the development of a Kimberley Housing Strategic Investment Package.</p> <p>The KRG resolved that the next steps from the Roundtable are:</p> <ul style="list-style-type: none"> The Department of Communities and the Housing Supply Unit, WA Department of Treasury, engage with the KRG regarding the State's 5-year capital works program for social and affordable housing in the Kimberley. The KRG resolved to progress a housing investment plan and housing pipeline, including the phasing of immediate projects and projects over the next five years, with Housing Australia and key government and non-government agencies. Housing Australia team to engage the HA Board and socialise the Kimberley pipeline as a pilot opportunity to consider how the agency can work differently in regional/remote areas. Housing Australia to provide the KRG with information about the home ownership support programs that they offer and data on the uptake in the region. 		Executive Team to progress the next steps from the Roundtable with each Shire in partnership with Housing Australia, the Department of Communities, Development WA and the Housing Supply Unit, WA Department of Treasury, and non-government agencies.	
Moved:	Shire of Derby West Kimberley	Responsible:	Executive Team
Seconded:	Shire of Broome	Due date:	As appropriate
Carried:	3/0		

12. Around the Grounds

Item for Discussion

Submitted by: Executive Team

Purpose

This session provides an opportunity for members to share information of a local or regional nature that may provide opportunities for collaboration or may serve the purposes of sharing a learning that could impact the region as a whole.

In summary

- Since the inception of this agenda item in February 2023, two events were deemed major enough to steer discussion: the floods and the Canberra visit.
- For this meeting, it has been left to each Shire to introduce a topic/s of their choice that they deem relevant for the group. It is the intention that each Shire can hold the floor for up to 5 minutes, after which the item can either be followed up out of session or raised as an agenda item for the next meeting.

Background

As above.

Risk

Operational and reputational: if key issues facing KRG members are not understood by the KRG.

Link to Key Pillar/s and Strategies:		Budget Implications
People Place Prosperity Performance	Advocate Partner Promote	Facilitate Fund Monitor
Resolution/s		Action(s)
For information only		TBD

13. Kimberley Regional Group Priority Action List

Item for Discussion

Submitted by: Executive Team

Attachment 19 Status Report, KRG Prioritised Action List

Purpose

To provide a status update on the progression of action items.

In summary

- The Priority Action List for 2023/24 was developed from a November 2022 workshop, and presented to members for feedback and become a standing item on the agenda
- The Executive Team is allocating resources to drive actions, and scoping out project costings for additional consultancy work as required.
- This paper provides a status update on priority actions.
- It must be noted that the priority actions do not preclude other activities from occurring, in particular seizing opportunities as they arise.
- This Action List will be reviewed at the October 2024 KRG workshops

Background

As above

Details

As above

Risk

Operational: Without agreement on the priority work to be progressed by KRG members and the Executive Team opportunities may be missed

Link to Key Pillar/s and Strategies:		Budget Implications	
<div> <div> People Place Prosperity Performance </div> <div> Advocate Partner Promote </div> <div> Facilitate Fund Monitor </div> </div>		Additional consultancy money to progress some actions to be considered after a scope of works has been presented for endorsement	
Resolution/s		Action(s)	
That the KRG notes the progress of the action items and notes that this priority action list will be reviewed as part of the strategic planning workshop in October.		These actions were brought to attention by Members and the Executive Officer at the recent Canberra RAI Summit and visit, as well as at the Kimberley Housing Roundtable, and will continued to be highlighted as part of our election strategy.	
Moved:	Shire of Broome	Responsible:	Executive Team
Seconded:	Shire of Derby West Kimberley	Due date:	As appropriate
Carried:	3/0		

Attachment 19 KRG Prioritised Action List Status August 2024

Legend

Ongoing		Complete	On track	Pending	Behind
Type of Activity	Actions		Within contract scope	Status Update	
Facilitate and partner	Develop a collective Kimberley Housing Investment Strategy and pitch that outlines what's been done to date and future opportunities including: <ul style="list-style-type: none"> List of priority projects Cost to deliver these homes and partnership opportunities. Funding strategy to implement identified projects. 		No	<ul style="list-style-type: none"> Housing Advocacy Strategy endorsed at November 2023 meeting. The outcomes of the Housing Roundtable a key step in progressing this strategy in partnership with Housing Australia. 	
Advocate	<ul style="list-style-type: none"> Housing Maintenance Advocacy Strategy 		Yes	<ul style="list-style-type: none"> Strategy to be developed for KRG endorsement 	
Advocate	<ul style="list-style-type: none"> Tanami Activation Strategy 		No	<ul style="list-style-type: none"> KDC is leading this work - a funding application lodged for a precinct plan KRG to liaise with KDC and Shire of Halls Creek on the status of the funding application. Activation strategy is included in the Investment Prospectus and Election Strategy 	
Advocate	<ul style="list-style-type: none"> Review the KRG land policy and strategy Advocate for policy changes to the transfer of Crown land to freehold for the provision of housing, with savings allocated for headworks or other activities to facilitate development. 		Yes	<ul style="list-style-type: none"> Adopted paper to be updated 	
Partner	<ul style="list-style-type: none"> Develop a joint project to quantify shire expenditure on vandalism/property crime. Develop a Local Government community safety package for Ministers Winton, Carey and Papalia – i.e., Street lighting (LED), CCTV, infrastructure, policing, child centred – preventative services and wrap around services. 		No	<ul style="list-style-type: none"> Scope of works endorsed at November 2023 meeting. RFQ released by SWEK for consultants NAJA engaged to undertake this project and start date TBC. 	
Improve performance	<ul style="list-style-type: none"> Improving performance by learning from others (Benchmarking Project) All services provided to improve efficiencies and learning from others 		No	<ul style="list-style-type: none"> Benchmarking project endorsed at November 2023 meeting. Work progressing on this project. 	

Monitor and Advocate	<ul style="list-style-type: none"> Develop scope of works and commission research to understand the funding shortfall facing Kimberley Councils to inform an advocacy strategy for increased financial assistance (FAGS) from state and federal government. 	No	<ul style="list-style-type: none"> Scope of works endorsed at November 2023 meeting. RFQ released by SWEK for consultants. NAJA engaged to undertake this project and start date TBC. Project progressing
Advocate	Execute Pre-election strategy		
	Launch Pre-election document	Yes	<ul style="list-style-type: none"> Formal launch planned for the Kimberley economic Forum.
	Undertake advocacy	Yes	<ul style="list-style-type: none"> Ongoing
Performance	<ul style="list-style-type: none"> Explore Shared Services Opportunities 	Yes	<ul style="list-style-type: none"> CEOs met 30th July to discuss and progress opportunities
Advocate	<ul style="list-style-type: none"> Expansion of mental health services. Expansion of family and domestic violence services. Expansion of aged care services. Health facilities that are fit for purpose in Aboriginal communities. 	Yes	<ul style="list-style-type: none"> Data needed – an opportunity to lead joint advocacy with NGOs
Advocate	<ul style="list-style-type: none"> Advocate for whole of family approach and wrap around services to be located in the Kimberley. 	Yes	<ul style="list-style-type: none"> Roll into pre-election strategy. Benchmarking exercise to assist with this.
Advocate	<ul style="list-style-type: none"> Develop a stakeholder engagement, communications and advocacy strategy in line with the Policy Papers 	Yes	<ul style="list-style-type: none"> Roll into pre-election strategy.
Advocate	<ul style="list-style-type: none"> Develop advocacy strategies to encourage economic diversification including mining; tourism; agriculture; defence; creative Industries; small business; Indigenous business growth 	Yes	<ul style="list-style-type: none"> Ongoing advocacy and engagement
Advocate	<ul style="list-style-type: none"> Advocate for MOG initiatives around better place based regional service delivery to be progressed. 	Yes	<ul style="list-style-type: none"> Ongoing advocacy and engagement.
Advocate	<ul style="list-style-type: none"> Submission to the Federal Inquiry into Local Government Sustainability. 	Yes	<ul style="list-style-type: none"> Submission Framework on the April 2024 agenda for discussion and input. Submissions due 3rd May 2024. Submission lodged 30th May 2024 Invited to public hearing in August 2024.
Advocate Facilitate	<ul style="list-style-type: none"> Gather government election priorities 	Yes	<ul style="list-style-type: none"> Review government commitments

Advocate Facilitate	<ul style="list-style-type: none"> Create Investment Prospectus 2024 	No	<ul style="list-style-type: none"> Funding allocated by KRG. Information sought from Councils. Item of April 2024 agenda. for endorsement
Advocate Facilitate	<ul style="list-style-type: none"> Update KRG Investment Prospectus 	90%	<ul style="list-style-type: none"> Complete
Advocate	<ul style="list-style-type: none"> Develop pre-election summary document 	No	<ul style="list-style-type: none"> Complete
Advocate Facilitate	<ul style="list-style-type: none"> Develop communication and advocacy plan 	Yes	<ul style="list-style-type: none"> Key messages / key stakeholders
Advocate	<ul style="list-style-type: none"> Develop White Paper with clear positions 	Yes	Complete – Instead of White Paper individual Position Papers Developed- <ul style="list-style-type: none"> Prosperous and Diverse Economy Housing Management of Alcohol and Other Drugs Juvenile Justice Community Safety and Crime Prevention Provision of Government Services Emergency Management
Advocate	<ul style="list-style-type: none"> Increase support for mitigation measures, infrastructure replacement to be more resilient. Removal of the distinction between ordinary and additional costs in NDR payments. Streamlined contracting and procurement processes, surety to payments, and immediate access to NDR funds. 	Yes	<ul style="list-style-type: none"> Independent Review of Commonwealth Disaster Funding Submission endorsed and submitted. Senate Inquiry submission endorsed and submitted. EM Policy Paper endorsed and submitted. These points included in submissions and EM Policy Paper.
Facilitate and Partner	<ul style="list-style-type: none"> Develop strong relationships with NHFIC (National Housing Finance Investment Corporation), Development WA and the Department of Communities – invite CEOs to KRG meeting to discuss partnership opportunities. 	Yes	<ul style="list-style-type: none"> NHFIC, now Housing Australia, attended November 2023 meeting. Will be engaged through Housing Advocacy Strategy.
Advocate	Develop a stakeholder engagement and communications plan, and advocacy strategy, to drive the actions identified in the Housing Policy Position, i.e.: <ul style="list-style-type: none"> State and federal social and affordable housing investment programs target the Kimberley Community housing partnerships. The DPLH support Shires to review housing needs in each town. 	Yes	<ul style="list-style-type: none"> Endorsed November 2023 meeting

	<ul style="list-style-type: none"> Changes to Government Regional Officer Housing and Home Ownership Subsidy Scheme policies Government incentives for new supply Changes to finance lending practices for home purchase 		
Advocate	<ul style="list-style-type: none"> Submission to Aviation Green Paper 	Yes	<ul style="list-style-type: none"> Submission endorsed at November 2023 meeting and submitted
Performance	<ul style="list-style-type: none"> Review KRG Governance Documents 	Yes	<ul style="list-style-type: none"> Governance documents endorsed at November 2023 meeting.
Advocate	<ul style="list-style-type: none"> Submission to National Housing and Homelessness Plan 	Yes	<ul style="list-style-type: none"> Submission lodged based on Housing Policy Position
Advocate	<ul style="list-style-type: none"> First Port of Entry Status 	Yes	<ul style="list-style-type: none"> Letters sent to State and Federal Government Ministers – continued to be raised in meetings with government. Expanded FPOE status being progressed for Broome
Advocate	Potential summit with Regional Australia Institute, 14-15 August, Canberra	Yes	<ul style="list-style-type: none"> NAJA negotiated reduced conference package and opportunities KRG sponsor of National Summit recognised through branding and dedicated session.
Facilitate and Partner	Host a Kimberley Housing Roundtable	No	<ul style="list-style-type: none"> Held in Broome Monday 29th July 2024.

14. Financial Assistance Grants Review Project

Item for Noting

Submitted by: Executive Team

Purpose

To provide an update on the KRGs Financial Assistance Grant (FA Grant) Review for the Kimberley local government areas.

In summary

- A RFQ was issued by the Shire of Wyndham East Kimberley on behalf of the KRG to undertake this piece of work, which was awarded to NAJA Business Consulting.
- This work will deliver a set of recommendations to government to improve and enhance the model to make it more equitable.
- It is anticipated that a draft report will be completed by the end of September and information will inform the election strategy.

Background

- Whilst the roles and responsibilities of local government have grown significantly over time, its revenue base has not. A number of councils, particularly in the Perth Metro region, have the means to recover sufficient revenue from their communities to cover their expenses without relying on grants. However, like a number of other remote areas in Western Australia, the Kimberley councils have limited revenue-raising capacity to maintain or upgrade infrastructure or provide the level of services required and therefore remain dependent on grant funding.
- The current methodology delivers funding results that tend to favour higher population centres with a greater ability to raise funds as opposed to regional areas with limited ability to raise funds.
- The project will seek to identify recommendations for both the Australian government and the State Grants Commission to consider to make the allocation of funds more equitable.

Details

The project is examining four key areas of the FA Grants:

1. The overall size of the National FA Grant pool, with efforts to increase it from the current 0.5% back to 1%.
2. The distribution of funding to each state, which is currently determined by population.
3. The national principles that the WA Grants Commission must adhere to, including the minimum grant allocation of 30%.
4. The WA Grants Commission's methodology for calculating the gap between assessed revenue and assessed expenditure, which is used to determine the grant allocation for each local government.

The Australian Local Government Association (ALGA) is advocating for the Australian Government to restore the Financial Assistance (FA) Grants to at least one percent of Commonwealth Tax Revenue

(CTR). Over the past thirty years, the value of these grants as a percentage of CTR has been reduced by half.

The Western Australian Local Government Association (WALGA) is also advocating for the restoration of the FA Grants to at least one percent of CTR. It is understood that this is the only change to the FA Grant methodology that WALGA is supporting, as they represent all WA local government areas and must maintain neutrality.

The WA Grants Commission has stated that they will not consider any changes to the methodology that would favour one particular local government over another. Any proposed changes must show how they would affect all WA local governments and justify their rationale.

An analysis of the current methodology has begun, and a detailed spreadsheet has been created to facilitate "what-if" analysis of potential variations to the model. This tool will allow any proposed changes to be modelled, showing their impact on funding allocations. It will also be used to demonstrate inequalities in the current methodology.

Risk

- **Financial:** Without an increase in FAGs it will become increasingly difficult for Councils to undertake core operational functions
- **Reputational:** A review of FAGs may make State Governments consider other ways to deliver operational and service delivery efficiencies of local government.

Link to Key Pillar/s and Strategies:		Budget Implications	
<div> <div>People Place Prosperity Performance</div> <div> Advocate Facilitate Partner Fund Promote Monitor </div> </div>		\$32,250 plus GST has been allocated by the KRG for this project	
Resolution/s		Action(s)	
That the KRG notes the progress of the Financial Assistance Grant Review Project.			
Moved:	Shire of Broome	Responsible:	
Seconded:	Shire of Derby West Kimberley	Due date:	
Carried:	3/0		

15. Community Safety and Crime Prevention Investment Project

Item for Noting

Submitted by: Executive Team

Purpose

To provide an update on the KRGs Kimberley local government community safety and crime prevention investment package.

In summary

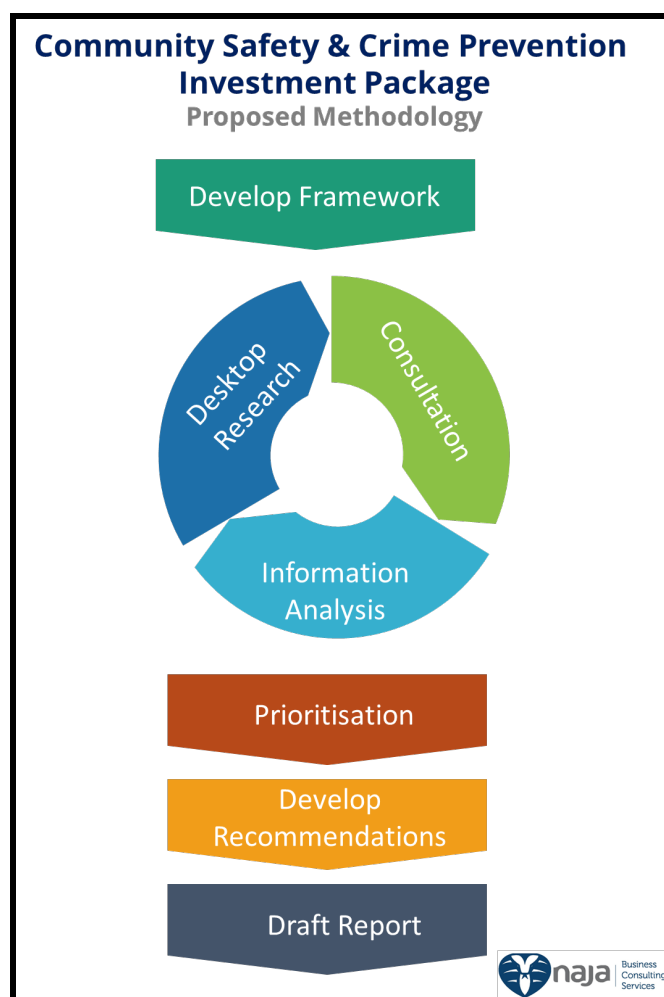
- A RFQ was issued by the Shire of Wyndham East Kimberley on behalf of the KRG to undertake this piece of work, which was awarded to NAJA Business Consulting.
- This work will deliver a Kimberley Community Safety and Crime Prevention Strategy
- Information will be sought from KRG members to inform the package
- It is anticipated that this project will be completed by the end of September and information will inform the election strategy.

Background

- The Kimberley region has seen a rise in crime over the past few years, which has resulted in a surge in expenditure for local governments. In response to this, many local authorities have implemented crime prevention strategies and replace stolen or damaged assets and infrastructure, placing pressure on already stretched budgets.
- The project will research and analyse data relating to vandalism/property crime (including the current actual operational costs associated); review the local government crime prevention strategies and the cost to deliver these strategies; identify major government and non-government strategies – i.e. Regional Shield, Bright Lights Program, and crime perception and reality; and make recommendations to address any issues/shortfalls.

Details:

The following methodology has been developed for this project



A template is being developed by the Shire of Wyndham East Kimberley for Shires to populate for this project.

It is anticipated that the Project Report will be outlined as follows:

1. Executive summary
2. Project Background and Context
3. Project Purpose
4. Community Safety and Crime Prevention
 - a. Conceptual frameworks
 - b. Framework for this work
5. Strategic Context – Kimberley
6. Funded and Unfunded Initiatives
 - a. Analytical framework, definitions and assumptions (i.e. core role / non-core role of local government)
 - b. Local Government analysis – expenditure / income received / unfunded initiatives
 - c. State Government key initiatives
 - d. NGO initiatives
7. Case Studies
8. Engagement Insights
9. Recommendations

Risk

- **Reputational:** Ongoing damage caused by vandalism/property crime, impact on the reputation of Shires and communities as safe and attractive places to live, work and invest
- **Financial:** Without additional funding, Shires will continue to be out of pocket for crime prevention strategies.

Link to Key Pillar/s and Strategies:		Budget Implications	
People Place Prosperity Performance	Advocate Partner Promote	Facilitate Fund Monitor	Funding allocated for this project
Resolution/s		Action(s)	
That the KRG notes the progress of the Community Safety and Crime Prevention Project.			
Moved:	Shire of Derby West Kimberley	Responsible:	
Seconded:	Shire of Broome	Due date:	
Carried:	3/0		

16. Executive Officer Report

Item for Noting

Submitted by: Executive Officer

Attachment 20: EO Report July 2024

Purpose

To update the KRG on the Executive Officer services provided for the period July 2024 inclusive.

Background

The attached report provides information about the services provided, activities undertaken and time allocation over the past two months.

Details

As in included attachment.

Risk

Nil

Link to Key Pillar/s and Strategies:		Budget Implications	
People Place Prosperity Performance	Advocate Partner Promote	Facilitate Fund Monitor	
Resolution/s		Action(s)	
That the Executive Officers Report be received and endorsed		As per Outstanding Actions	
Moved:	Shire of Broome	Responsible:	
Seconded:	Shire of Derby West Kimberley	Due date:	
Carried:	3/0		

Attachment 20: EO Report – July 2024

Project Work / Activity

Refer to business arising and KRG action lists for all activities the Executive is working on.

Project / Activity	Status	Item
Administrative Matters and Meetings	Ongoing	-
Website and social media	LinkedIn posts continuing	-
State and Federal Government Election Strategy	Implementing Strategy	9
Strategic Planning	Implementation of the KRG Prioritised Action List and Strategic Workshop	12
Advocacy Strategy Management of Social Housing	Implementing Strategy	-
Kimberley Housing Roundtable	Roundtable completed	10
General Stakeholder Engagement	Ongoing – see Stakeholder list	15

Stakeholders

Stakeholders	Purpose
Liz Ritchie, CEO, Regional Australia Institute	Regions Rising 2024 National Summit Canberra 13th-15th August
Office of Dr Helen Haines MP, Independent Federal Member for Indi	Policy Officer Discussion regarding Canberra Meeting
Office of Hon Josh Wilson MP, Federal Member for Fremantle, Assistant Minister for Climate Change and Energy	Policy Officer Discussion regarding Canberra Meeting
Office of Hon Claire O'Neil MP, Minister for Housing	Policy Officer Discussion regarding Canberra Meeting
Office of Hon Kristy McBain MP, Minister for Regional Development, Local Government and the Territories	Policy Officer Discussion regarding Canberra Meeting
Office of Hon Patrick Gorman MP, Assistant Minister to the Prime Minister, Assistant Minister for the Public Service	Policy Officer Discussion regarding Canberra Meeting
Office of Senator Bridget McKenzie, Shadow Minister for Infrastructure, Transport and Regional Development	Policy Officer Discussion regarding Canberra Meeting
Office of Senator Anthony Chisholm	Policy Officer Discussion regarding Canberra Meeting

Stakeholders	Purpose
Office of Senator David Pocock, Independent Senator for the Act	Policy Officer Discussion regarding Canberra Meeting
Office of Hon Madeleine King MP, Minister for Resources	Policy Officer Discussion regarding Canberra Meeting
Warren Mundine, Nyungga Black Group Pty Ltd	KRG Meeting with Senator Jacinta Price
Shane Love MLA, Leader of the Opposition and Leader of The Nationals WA	Policy Officer Discussion regarding Canberra Meeting
Office of Senator McCarthy, Minister for Indigenous Australians	Policy Officer Discussion regarding Canberra Meeting
Luke Bo'sher, Head of Program Strategy & Impact and Laura Royce, Senior Advisor Sector Partnership & Engagement, Housing Australia	Housing Roundtable Invitation and logistics
Various Departments, NGOs, Industry & Peak Bodies as per Housing Roundtable Attendee List. (Distributed with Invitation)	Housing Roundtable Invitation
KRG CEO's	Housing Roundtable outcomes, Shared Services, action list, Community Safety and Crime Prevention project and Financial Assistance Grants project
KRG members	Investment Prospectus, Housing Australia Meeting, Regional Precinct Funding, RAI Summit
KRG Secretariat	Agenda items, advocacy discussions, finance administrative matters, Contract renewal, Service Level Agreement

Time Allocation September 2022 – July 2024

Total 2-Yearly Contract: 1,728 Hours: Monthly from 8th of the month to 7th of the next month

Paul Rosair			Michelle Mackenzie		Jane Lewis		Support	
	Contract	Actual	Contract	Actual	Contract	Actual	Contract	Actual
Sep 22	32	34	20	18	23	29	4	2
Oct 22	32	22	20	8	23	24	4	1
Nov 22	32	40	20	36	23	28	4	0
Dec 22	15	12.5	10	26.25	10	1.5	2	0
Jan 23	15	19	10	11	10	36	2	0
Feb 23	32	15.5	20	9	23	25.5	4	0
Mar 23	32	34	20	9.25	23	14.5	4	0
Apr 23	32	19	20	9.5	23	24	4	0
May 23	32	35	20	23.5	23	18.5	4	0
June 23	32	37.5	20	21.25	23	27	4	0
July 23	32	46	20	14.25	23	45	4	0
Aug 23	32	54.5	20	35	23	58	4	6
Sep 23	29	34.5	22	21.25	26	13	4	0
Oct 23	29	30	22	27.5	26	25	4	8
Nov 23	29	26	22	14.75	26	41.5	4	4
Dec 23	15	18	11	12.50	14	6.5	2	10
Jan 24	15	12	11	12	14	5	2	13.5
Feb 24	29	35.5	22	22.75	26	17	4	11.5
29 Feb 24	-	-29	-	-1	-	-31	-	8
Mar 24	29	28	22	22.25	26	9	4	12
Apr 24	29	24	22	24.50	26	6	4	7
May 24	29	38	22	24	26	15	4	8
June 24	29	29	22	9	26	39.5	4	15
July 24	29	18	22	11	26	16.5	4	15
TOTALS	641	633	440	420.75	512	494	84	121
OVERALL CONTRACT: 1677 ACTUALS: 1668.75								

Note: A one off payment was made by the KRG to reconcile outstanding hours to the 29th of February 2024.

17. General Business

Item	Responsible	Comments /Actions Arising
Upcoming Economic Forum	Executive Officer	Strategy to ensure that the KRG's priorities are incorporated
October Meeting & Strategic Workshop	Executive Officer	KRG Meeting to be held on Thursday, 10 th October and strategic workshop to be held on the 11 th October 2024 in Perth. Priority Action list will also be refreshed as a result.
Inquiry into local government sustainability	Executive Officer	Public Hearing Wednesday, 28 August 2024
Canberra Trip	CEOs and Executive Officer	<ol style="list-style-type: none"> 1. CEOs & Executive Officer to progress a Canberra trip in November for the 18th, 19th & 20th. 2. Members to forward their priority meeting requests to the Executive Team as soon as possible.

Attachment 21 2024 Meeting dates

CEO Ringaround

In Person Meetings

Zoom meetings

State Council

Month	Meeting	Date	Time	Location	Notes
June	CEO Ringaround	13/6/24	8.30am – 9.00am	Zoom	
	KRG	20/6/24	9-10.30am	City of Vincent	
	Kimberley Zone		10.30am-12.00		
June	Government Forum	20/6/24	12 – 2pm	City of Vincent	
	Dinner		6.30-9.30pm	Le Vivant or similar	
July	State Council meeting	3/7/24	-	WALGA	
August	CEO Ringaround	8/8/24	8.30am – 9.00am	Zoom	
	Kimberley Zone	15/8/24	1pm - 2.30am	Zoom	
	KRG		2.30pm – 4.30pm		
September	State Council meeting	5-6/9/24	-	South West Country Zone	

CEO Ringaround

In Person Meetings

Zoom meetings

State Council

Month	Meeting	Date	Time	Location	Notes
October	CEO Ringaround	3/10/24	8.30am – 9.00am	Zoom	
	KRG	9/10/24	9am - 5pm	Perth	Travel
		10/10/24	9 – 11.00am		Strategic Planning
			11.30-3pm		Meeting and lunch
			3-5pm		Tour
			6-10pm		Dinner
		11/11/24	9am - 5pm		Travel
November	Kimberley Zone	15/11/24	1-3.30pm	Zoom	
December	State Council meeting	4/12/24	-	WALGA	

Meeting Closure: 12:46PM