



THE
KIMBERLEY
REGIONAL GROUP

Meeting Minutes

21 November 2022

Shire of Wyndham East Kimberley
20 Coolibah Drive, Kununurra

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Meeting Open: 13:30

1.

Chair acknowledged the Miriwung Gajerrong people, Traditional Custodians of the land on which we met today, and paid respects to their Elders past, present and emerging.

2. Attendance and Apologies

Name	Shire / Council / Organisation	Method
Members		
Cr Chris Mitchell	Shire of Broome	In person
Cr Geoff Haerewa	President, Shire of Derby West Kimberley	In person
Cr Malcolm Edwards	President, Shire of Halls Creek	In person
Cr David Menzel	President, Shire of Wyndham East Kimberley	In person
Observers		
Sam Mastrolembo	CEO, Shire of Broome	In person
James Watt	Director Corporate Services, Shire of Broome	Zoom
Amanda Dexter	CEO, Shire of Derby West Kimberley	In person
Peter McCumstie	Deputy President, Shire of Derby West Kimberley	In Person
Phillip Cassell	CEO, Shire of Halls Creek	In person
Vernon Lawrence	CEO, Shire of Wyndham East Kimberley	In person
Nick Kearns	Director of Planning / Community SWEK	In person
Executive Support Team		
Paul Rosair	Principal NAJA Business Consulting	In person
Michelle Mackenzie	Principal Mira Consulting	In person
Jane Lewis	Principal Redit Research	Zoom
Apologies		
Gordon Thomson	President, Shire of Christmas Island	
David Price	CEO, Shire of Christmas Island	
Aindil Minkom	President, Cocos (Keeling) Islands	
Frank Mills	CEO, Cocos (Keeling) Islands	
Cr Harold Tracey	President, Shire of Broome	

Name	Shire / Council / Organisation	Method
Cr Tony Chaffer	Deputy Shire President, SWEK	
Natasha Maher	CEO Australia's North West	
Guests		
Mike Rowe	Director General, Department of Communities	Zoom (9am)
Leon Mclvor	Deputy Director General, Housing and Assets, Department of Communities	Zoom (9am)
Renee Gioffre	Regional Executive Director, Kimberley	Zoom (9am)
Nick Sloan	CEO WALGA	Zoom
Tim Lane	Manager, Association and Corporate Governance, WALGA	In Person
Kim Brown	Acting Director, RDA Kimberley	Zoom
Simon Penn	Communications Executive Australia's North West Tourism	Zoom
Tim Bray	Kimberley Development Commission	Zoom
Greg Hayes	Regional Road Safety Advisor	Zoom
Hon. Kristy McBain	Minister for Regional Development, Local Government and Territories	Zoom
Kelly McManus	Advisor, Minister for Regional Development Local Government and Territories	Zoom
Roz Lipscombe	Senior Partnerships Officer, Industry Partnerships and Development, Culture and the Arts	Zoom
Amber Craike	Senior Partnerships Officer, Industry Partnerships and Development, Culture and the Arts	Zoom
Krissie Dickman	Regional Manager, Kimberley, Dept of Sport and Recreation	Zoom
Christine Comer	Assistant Director, WA and SA Engagement Branch, National Emergency Management Agency	In Person

3. Disclosures, Conflicts and Declarations of Interest:

Financial Interest / Impartiality			
Member	Item Number	Item	Nature of Interest
Nil			

4. Kimberley Country Zone:

Attachments 1a WALGA State Council Agenda (Separately Attached)
1b Complete Zone Status Report November 2022 (Separately Attached)

4.1 Reports from Representatives

RDA Kimberley - Kim Brown, A/Director

Australia's North West Tourism - Simon Penn, Communications Executive

WALGA Roadwise – Greg Hayes, Road Safety Advisor

Kimberley Development Commission – Tim Bray, Director Regional Development

Department of Local Government, Sport and Cultural Industries – Kristina Dickman, Regional Manager Kimberley

WALGA – Nick Sloan, CEO and Tim Lane, Manager Association and Corporate Governance

4.2 Reports from Kimberley Country Zone

The WALGA State Council Agenda has been attached as a separate document (Attachment 4). The following table provides a summary of Matters for Decision that will be considered at the WALGA State Meeting on 7th December 2022 and provides an update on Matters for Noting.

Note: the President's report was received.

Item / Matters for Decision	WALGA Recommendations
<p>5.1</p> <p>2022 Annual General Meeting Resolutions</p>	<p>That:</p> <ol style="list-style-type: none"> the following resolutions from the 2022 WALGA Annual General Meeting be endorsed for action: <p>3.8 Review of the Rating Methodology used by the Valuer-General</p> <p>Advocate for a full review of the rating methodology used by the Valuer-General to value all land in the State of Western Australia.</p> <p><u>Recommendation: It is recommended that this resolution be endorsed for action.</u></p> <p>3.10 Reform of the Cat Act 2011</p> <p>That the WA Local Government sector requests the WA State Government prioritise reforms to the Cat Act 2011, in accordance with the Statutory Review undertaken and tabled in the State Parliament on 27 November 2019.</p> <p><u>Recommendation: it is recommended that this resolution be endorsed for action.</u></p>

Item / Matters for Decision	WALGA Recommendations
	<p>2. the following resolutions from the 2022 WALGA Annual General Meeting be referred to the relevant Policy Team for further work to be undertaken:</p> <p>3.1 Road Traffic Issues</p> <p>That WALGA advocate on behalf of the local government sector to the State Government and in particular, Main Roads, to increase importance and weight given to local knowledge and input regarding road traffic issues including requests for speed reduction, intersection treatments and overall preventative and traffic safety measures.</p> <p><u>It is recommended that this resolution be referred to the Infrastructure Policy Team for further work to be undertaken.</u></p> <p>3.2 Car Parking and Traffic Congestion Around Schools</p> <p>That WALGA engages with the State Government on behalf of Local Government to review issues associated with car parking and traffic congestion around school sites including but not limited to:</p> <ol style="list-style-type: none"> 1. Reviewing car parking standards for schools; 2. Ensuring sufficient land is set aside for the provision of parking on school sites; 3. Reviewing the co-location of schools to avoid issues being exacerbated; 4. Restricting school access from major roads; 5. Developing plans to enable schools to manage school traffic; 6. Develop programs to educate drivers; and 7. Develop options and implement initiatives to encourage alternative modes of transport to school. <p>3.3 Proposal for Regional Road Maintenance Contracts with Main Roads WA</p> <p>That WALGA assist Local Governments and work with the Hon Minister Rita Saffioti to introduce a similar program that is currently in play in Queensland and introduce a sole invitee Program for Local Governments to engage in a Road Maintenance Performance Contract with Main Roads WA.</p> <p><u>Recommendation: It is recommended that this resolution be referred to the Infrastructure Policy Team for further work to be undertaken.</u></p> <p>3.4 Northern Australia Beef Roads Program</p> <p>That WALGA work with the Hon Madeleine King MP Minister for Resources and Minister for Northern Australia to make Beef Road Funding available to all Australian Local Governments north and south, or establish a Southern Australia</p>

Item / Matters for Decision	WALGA Recommendations
	<p>Beef Road Funding Program to allow for equitable support across Australia's beef and agriculture industries.</p> <p><u>Recommendation: It is recommended that this resolution be referred to the Infrastructure Policy Team for further work to be undertaken</u></p> <p>3.5 3D House Printing Building Compliance</p> <p>That WALGA requests:</p> <ol style="list-style-type: none"> 1. Assistance from Minister for Industry and Science The Hon Ed Husic MP, Minister for Housing and Homelessness, Small Business The Hon Julie Collins MP, Minister for Infrastructure, Transport, Regional Development and Local Government The Hon Catherine King MP to work with Ministers from all State and Territory Governments who have Building and Construction in their portfolios, to collaborate and to consider removing impediments within the National Construction Code Series and associated Australian Standards, that dissuade industry from adopting 3D printing as a building method. 2. That the Government provide instruments to incentivise private industry to develop 3D printing and include this as an acceptable building practice. <p><u>Recommendation: It is recommended that this resolution be referred to the People and Place Policy Team for further work to be undertaken.</u></p> <p>3.6 South West Native Title Settlement</p> <p>That WALGA advocate to the State Government that Local Governments be provided with the full list of potential land to be requested for transfer as part of the South West Native Title Settlement and that a minimum of three months be provided for Council to provide feedback.</p> <p><u>Recommendation: It is recommended that this resolution be referred to the People and Place Policy Team for further work to be undertaken.</u></p> <p>3.7 Land Offset Compensation to Local Governments</p> <p>That WALGA advocate to the State Government that the Developer requiring land offsets should be required to provide the offsets within the Local Government where the clearing occurs and where this is not possible, the Developer requiring land offsets within another Local Government be required to pay a fee to the Local Government for the loss of rates and ongoing maintenance of infrastructure to the Land.</p> <p><u>Recommendation: It is recommended that this resolution be referred to the Environment and Waste Policy Team for further work to be undertaken.</u></p>

Item / Matters for Decision	WALGA Recommendations
	<p style="text-align: center;">3.12.1 Abandoned Shopping Trolleys</p> <p>That this meeting supports the recent petition to be tabled in the Legislative Council, Parliament of Western Australia, "Removal and Abandonment of Shopping Trolleys 22-0017" calling on the State Government to implement stringent and uniform shopping trolley containment laws for the whole state of Western Australia.</p> <p>This item has been considered previously by the Governance & Organisational Services Policy Team, where the recommended action was for this issue to be addressed by each Local Government working with their retailers.</p> <p>Based on the above it is recommended <u>that this item be referred back to the Governance & Organisational Services Policy Team for further consideration.</u></p> <p>3. the following resolutions from the 2022 WALGA Annual General Meeting be noted:</p> <p style="text-align: center;">3.11 WALGA Best Practice Governance Review – Principles</p> <p>That:</p> <ol style="list-style-type: none"> 1. The update on the Best Practice Governance Review project be noted, and 2. The principles to inform WALGA's future governance model, as follows and as per the attached Principles document, be endorsed: <ol style="list-style-type: none"> a. Representative – WALGA unites and represents the entire Local Government sector in WA and understands the diverse nature and needs of members, regional communities and economies. b. Responsive – WALGA is an agile association which acts quickly to respond to the needs of members and stakeholders. c. Results Oriented – WALGA dedicates resources and efforts to secure the best outcomes for Local Government and supports the delivery of high-quality projects, programs and services. <p>The Governance Principles were endorsed by State Council at a special meeting on 22 August, before being endorsed by members at the 2022 AGM. Since then, the Best Practice Governance Review Steering Committee have finalised a Consultation Paper, which has been circulated to all Local Governments seeking a Council endorsed position on the five model options presented in the paper by 23 December.</p> <p><u>It is recommended that this resolution be noted.</u></p> <p style="text-align: center;">3.12.2 Mandatory Superannuation for Elected Members in Band 1 and 2 Councils</p>

Item / Matters for Decision	WALGA Recommendations
	<p>That this meeting supports requesting WALGA to advocate for the Local Government reforms to include mandatory superannuation for elected members of Band 1 and Band 2 Councils and supports the optional payment of superannuation for Band 3 and 4 Councils.</p> <p><u>It is recommended that this resolution be noted.</u></p>

Item / Matters for Decision	WALGA Recommendations
<p style="text-align: center;">5.2</p> <p>Electors Member Superannuation</p>	<p>RECOMMENDATION</p> <p>That WALGA:</p> <ol style="list-style-type: none"> 1. advocates for superannuation to be required to be paid to Elected Members of Local Governments in Salaries and Allowances Tribunal (SAT) Band 1 and Band 2; and 2. supports the position that superannuation payments to Elected Members of Local Governments in SAT Band 3 and Band 4 should be optional and determined by Council.
<p style="text-align: center;">5.3</p> <p>Biosecurity Advocacy Position</p>	<p>RECOMMENDATION</p> <p>That State Council endorse replacing Advocacy Position 4.5 Post Border Biosecurity with a new Biosecurity Advocacy Position as follows:</p> <p>4.5 Biosecurity</p> <p>Western Australia's economy, environment and the community are facing increasing challenges posed by already established and new pests, weeds and diseases.</p> <p>Local Government has a significant role in biosecurity management, as land managers and regulators, and therefore has an interest in ensuring that Western Australia's biosecurity system, including control of declared pests, is effective and appropriately resourced.</p> <p>WALGA considers significant changes to the operation of the State's biosecurity system, including the Biosecurity and Agriculture Management Act 2007, are required to ensure these risks can be managed now and into the future.</p> <p>To be effective the Western Australian biosecurity system must:</p> <ol style="list-style-type: none"> 1. Take a transparent approach to the notion of 'shared responsibility' by ensuring that: <ol style="list-style-type: none"> a) The respective roles and responsibilities of Commonwealth, State and Local Government, industry, landholders, community groups and individuals are agreed and clearly articulated; and b) There is improved pest management on State Government managed land and a formalised structure for State Government agencies with responsibilities for biosecurity management to work together and coordinate their activities. 2. Be underpinned by a strategic framework, developed in collaboration with stakeholders, that: <ol style="list-style-type: none"> a) Establishes priorities for biosecurity threats in geographically defined regions, sets measurable targets and guides investment in biosecurity activities; and b) Is regularly evaluated and reported on. 3. Have a greater focus on environmental biosecurity, through the increased recognition and management of pest species that have significant ecological impacts.

Item / Matters for Decision	WALGA Recommendations
	<p>4. Be adequately, sustainably and equitably funded:</p> <p>a) The appropriateness and effectiveness of the Declared Pest Rate (DPR) and Recognised Biosecurity Group (RBG) model as key mechanisms for the management of widespread and established declared pests should be reviewed and alternate mechanisms considered;</p> <p>b) Increased and more equitable distribution of funding for every step in the biosecurity continuum and adequate resourcing for all stakeholders, including Local Government; and</p> <p>c) The provision of funding for declared pest management in metropolitan areas.</p> <p>5. Ensure that the criteria and process for listing of declared pests is evidence-based, timely and transparent.</p> <p>6. Have an increased emphasis on compliance through education and enforcement activity, to ensure land managers are aware of their legislative responsibilities and are supported to implement biosecurity actions.</p> <p>7. Facilitate the use of new technologies, strategic monitoring, and the establishment of data management systems to inform biosecurity investment decisions and support adaptive management.</p> <p>8. Improve the community's understanding, awareness and action in relation to biosecurity to assist with threat surveillance and timely response to incursions.</p>
<p>5.4</p> <p>Submission on Environmental Regulation Reform: A Strategic Review of Regulatory Delivery and Fees for Industry Regulation</p>	<p>RECOMMENDATION</p> <p>That the submission on Environmental Regulation Reform: A Strategic Review of Regulatory Delivery and Fees for Industry Regulation be endorsed.</p>
<p>5.5</p> <p>Updated Aboriginal Cultural Heritage Advocacy Position</p>	<p>RECOMMENDATION</p> <p>That State Council endorse the following updated Advocacy Position on Aboriginal Cultural Heritage:</p> <p>3.1.3 Aboriginal Cultural Heritage Act 2021 and South West Native Title Settlement</p> <p>WALGA acknowledges Noongar people as the traditional owners of the South West Region. Local Government is supportive of conserving and protecting the State's Aboriginal cultural heritage.</p> <p>WALGA supports the introduction of the Aboriginal Cultural Heritage Act 2021 which will provide a modern framework for the recognition, protection, conservation and preservation of Aboriginal cultural heritage and recognises the fundamental importance of Aboriginal cultural heritage to Aboriginal people. The State Government must ensure that:</p>

Item / Matters for Decision	WALGA Recommendations
	<ol style="list-style-type: none"> 1. The legislation balances the need to protect Aboriginal cultural heritage with the requirement for Local Government to undertake activities in a timely and affordable manner; 2. The implementation and ongoing operation of the legislative system for the protection of Aboriginal cultural heritage is adequately resourced to ensure that all parties have the capacity, capability and resources to discharge their statutory obligations; 3. Support is provided to Local Governments to ensure that they have the resources, capacity and capability to comply with a complex legislative framework; and 4. Local Governments have the ability to deliver essential infrastructure works and emergency activities efficiently and effectively in order to maintain public safety.
<p style="text-align: center;">5.6</p> <p>Review of Coastal Planning Policy Position</p>	<p>RECOMMENDATION</p> <p>That State Council endorse replacing Advocacy Position 6.8 Coastal Planning with a new Coastal Planning Advocacy Position as follows:</p> <p>6.8 Coastal Planning WALGA calls for:</p> <ol style="list-style-type: none"> 1. Equitable legislative, regulatory and policy changes that preserve public coastal access for current and future generations. 2. The provision of sustainable and adequate long-term funding for Local Governments to manage the impacts of coastal erosion and inundation.

Matters for Noting:

- 6.1 WALGA Best Practice Governance Review Update
- 6.2 2022-23 October Federal Budget
- 6.3 Supporting the Trajectory for Low Energy Buildings – Release of 7 Star Homes Cost Investigation
- 6.4 WALGA October 2022 Quarterly Economic Briefing
- 6.5 WALGA Submission on Phase Two of the Aboriginal Cultural Heritage Act 2021 Co-design Process
- 6.6 Report Municipal Waste Advisory Council (MWAC)

Organisational Reports:

- 7.1 Policy Team Reports
 - 7.1.1 Environment and Waste Policy Team Report
 - 7.1.2 Governance and Organisational Services Policy Team Report
 - 7.1.3 Infrastructure Policy Team Report
 - 7.1.4 People and Place Policy Team Report
- 7.2 Key Activity Reports
 - 7.2.1 Report on Key Activities, Advocacy Portfolio
 - 7.2.2 Report on Key Activities, Infrastructure Portfolio
 - 7.2.3 Report on Key Activities, Member Services Portfolio
 - 7.2.4 Report on Key Activities, Policy Portfolio

Link to Key Pillar/s and Strategies:		Budget Implications	
People Place Prosperity Performance	Advocate Partner Promote	Facilitate Fund Monitor	As per 2022/23 approved KRG budget.
Resolution(s)		Action(s)	
<p>That the Kimberley Regional Group:</p> <p>1. Notes the State Council Agenda Items as circulated.</p> <p>2. Notes the report from the WALGA President (when received) as circulated.</p> <p>3. Supports the recommendations in the Matters for Decision contained within the State Council Agenda.</p>		Circulate WALGA President Report when received. Note: Aboriginal Cultural Heritage Act Third round submissions likely in February 2023.	
Moved:	Cr Geoff Haerewa	Responsible:	EO team
Seconded:	Cr Chris Mitchell	Due date:	As required
Carried:	4 / 0		

Conclusion of Zone Matters

5. Minutes of the last meeting

Attachment 2: Matters Arising and Outstanding Business

5.1 Confirmation of Previous Minutes

Resolution		Action(s) / Budget Implications	
<p>That the Minutes of the Kimberley Regional Group held on 24 August 2022, as published and circulated, be confirmed as a true and accurate record of that meeting.</p>		<p>See Attachment 1 – Matters Arising and Outstanding Business</p>	
Moved:	Cr Chris Mitchell	Responsible:	See Attachment
Seconded:	Cr Geoff Haerewa	Due date:	As appropriate
Carried: 4 / 0			

Attachment 2 Matters Arising and Outstanding Business

Date / Item	Action / Progress	Responsible
Government Services in the Kimberley		
24/8/2022 Item 11.2	<p>Action: Development of an advocacy paper, utilising past inquiries, research and reports, highlighting the inadequacy of the centralisation of government services to the Kimberley region, and particularly the impact on the Aboriginal population, to be a priority once the new secretariat service is established.</p> <p>Progress: This matter was considered at the Priority Planning Workshop held earlier in the day</p>	Members and Executive Officer
North West Defence Alliance (NWDA) Funding Request		
24/8/2022 Item 11.4	<p>Action: The KRG approves, in principle, a contribution up to \$50,000 from the KRG surplus for the 2022-23 financial year, towards the lobbying and advocacy efforts of the North West Defence Alliance, subject to the development of a formal budget to be considered by circular resolution.</p> <p>Progress: An allocation of \$40k will be funded from the 2022/23 budget</p>	Members and Executive Officer
State Government Funding to Address Juvenile Crime in the Kimberley		
21/6/2022 Item 9.1	<p>Action: Updates to be received from the relevant working groups Funding initiatives implementation and outcomes to be monitored Minister MacTiernan to be invited to meeting*</p> <p>Progress: This matter was considered at the Priority Planning Workshop held earlier in the day. Will be raised with the new Minister for Regional Development</p>	Members and Executive Officer
Kimberley Regional Group Memorandum of Understanding		
21/6/2022 Item 9.4	<p>Action: MOU to be finalised prior to 31st August</p> <p>Progress: With the Secretariat for finalisation at the February meeting.</p>	Members and Executive Officer

6. Correspondence

Attachment 3: Rescinding of Section 31 Response

Attachment 4: Discussion points for Minister McBain

Note: Correspondence considered of an administrative nature, will not be tabled.

Correspondence In	
Date	Nil
From	
Topic	
Attachment	
Correspondence Out	
Date	31/10/2022
From	Paul Rosair, on behalf of the KRG
To	Nicola Perry, DLGSC
Topic	Covid State Emergency Powers Removal – Rescinding of Section 31 additional powers under the Liquor Act
Attachment	2
Date	10/11/2022
From	Executive Team
To	Said Gabrielle, EA, Office of the Hon Kristy McBain MP
Topic	Advise of meeting attendees and discussion points
Attachment	3

Agreement		Action(s) / Budget Implications	
That the Correspondence be received and noted, and that the Executive Officer be directed on a response, if required.		EO to follow up with Nicola Perry re Attachment 2	
Moved:	Cr Chris Mitchell	Responsible:	Executive Support Team
Seconded:	Cr Geoff Haerewa	Due date:	As appropriate
Carried: 4 / 0			

Attachment 3 Rescinding of Section 31 Response

Covid State Emergency Powers Removal - Rescinding of Section 31 additional powers under the Liquor Act

Paul Rosair

to nicola.perry, me, mackcat, geoff.haerewa, Harold, tony.chafer

Dear Nicola Perry,

Further to our earlier conversation, and on behalf of the Kimberley Regional Group (KRG), I reiterate the group's concerns with the imminent removal (on November 4, 2022, as announced by the Premier earlier today) of the restrictions outlined under Section 31 of the Liquor Act.

From our earlier discussion it would appear that these restrictions will be removed once these State Emergency Powers are rescinded. We seek the Department's support to have these restrictions remain in place whilst the Shires of Derby West Kimberley (SDWK) and Broome (SOB) finalise their voluntary accords. If not, we feel that the negative impact on social problems would be considerably exacerbated.

We have also had separate advice that the section 31 restrictions are separate from the State of Emergency Powers and will remain in place. Thus, the confusion.

If you can clarify the situation, as a matter of some urgency, it would be most appreciated.

Kind Regards,
Paul

Paul Rosair
Principal,
NAJA Business Consulting Services

Executive Officer
Kimberley Regional Group (KRG) and Zone

Attachment 4 Discussion points for Minister McBain

Kimberley Regional Group Items for Discussion

Items canvassed from the Kimberley Regional Group members:

Housing is a big issue all across Australia and has huge ramifications for the Regions that are suffering from worker and skill shortages, increased homelessness and housing overcrowding. Members of the Group are looking for ways as individual Councils and as a Group to be part of the solution. Could the Minister please advise the Federal Governments current vision and actions and any avenues that the Group can be part of the conversation and solution plan going forward.

Financial Assistance Grants: Is the Minister aware of any reforms to the FAGs payments and, if so, what are they and when will they be implemented?

Vision for Northern Australia: Does the Albanese Government have a new vision for Northern Australia, in particular the Kimberley, and what does that look like? How can the Group assist in driving the vision?

Communication Blackspots: Is there a plan to ensure that all remote and regional areas get good coverage – the impact on remote communities is manifold (education, health, skill development etcetera).

New Regional Grants Programs: Could the Minister please give some details regarding the Growing Regions Program. Is this the replacement funding program for Building Better Regions Fund, how much will be offered, when will the fund be available and what strategic priorities for Regional Australia will it target?

Please be advised that members may ask further questions, but are happy for the Minister to take questions on notice.

Many thanks,

Jane Lewis
Executive Assistant
Kimberley Regional Group

7. Executive Officer Report

Attachment 5: EO Report September / October

7.1 Purpose:

To update the KRG on the Executive Officer services provided for the period September 2022 – October 2022 inclusive.

7.2 Background:

The attached report provides information about the services provided, activities undertaken and time allocation over the past two months.

7.3 Discussion:

As required.

Link to Key Pillar/s and Strategies:		Budget Implications	
People Place Prosperity Performance	Advocate Partner Promote	Facilitate Fund Monitor	As per 2022/23 approved KRG budget.
Resolution(s)		Action(s)	
That the Executive Officers Report be received and endorsed		As per Outstanding Actions	
Moved:	Cr Malcolm Edwards	Responsible:	Executive Officer
Seconded:	Cr Geoff Haerewa	Due date:	As required
Carried:	4 / 0		

Attachment 5: EO Report –September - October 2022

Overview

Pending feedback from the KRG, it is proposed that reporting of the Executive Teams activities comprise of:

- All project work / activity to be listed and referenced to the appropriate agenda item number;
- Stakeholder list;
- Time allocation table

Project Work / Activity

Project / Activity	Status	Item
Administrative Matters and Meetings	Continuing	-
Banned Drinker Register	Submission sent 31/10/2022	8
WA Development Index	Information received	9
Strategic Planning	Workshop to be held 21/11/2022	10

Stakeholder Engagement

Date	Stakeholders	Purpose
8/9/2022	Vernon Lawrence, CEO SWEK	Contract and general KRG discussion
9/9/2022	Deborah Goostrey, Partner · ATEA Consulting	General KRG discussion and meeting arrangements
9/9/2022	Vernon Lawrence, CEO SWEK	Contract and meeting arrangements
19/9/2022	Tim Lane, Manager, Association and Corporate Governance, WALGA Nick Kearns, Director of Planning & Community Development SWEK Deborah Goostrey, Partner · ATEA Consulting	WALGA Zone Administrative arrangements and contract management KRG arrangements and discussion
20/9/2022	Deborah Goostrey, Partner · ATEA Consulting	Transfer of Literature
23/9/2022	Jessica Shaw, Parliamentary Secretary to Deputy Premier	Overview of KRG and Issues
10/10/2022	Greg Cash, Elysian Consulting	Housing in the Kimberley
15/10/2022	Kelly McManus, Policy Officer Minister Regional Development	KRG Overview and Invitation for Minister to attend Meeting
16/10/2022	Amy Crawford Policy Officer Minister Regional Development	KRG Overview and Invitation for Minister to attend Meeting
25/10/2022, 3/11/2022	Glauca Hyland (DLGSC)	KRG Banned Drinkers Register Submission
25/10/2022	Jill Rundle – CEO WANADA Chelsea McKinney –CEO CLWA Jenny Sala - Executive Manager Business Development, AHCWA	Banned Drinkers Register Submission
19/10/2022	Tim Lane, Association and Corporate Governance WALGA	WA Development Index
27/10/2022	Nick Sloan, CEO WALGA	KRG Zone Meeting Arrangements

Time Allocation September 2022 – August 2023

Total Yearly Contract: 864 Hours: Monthly from 8th of the month to 7th of the next month

	Paul Rosair		Michelle Mackenzie		Jane Lewis		Joshua Turner	
	Contract	Actual	Contract	Actual	Contract	Actual	Contract	Actual
Sept 22	32	34	20	18	23	29	4	2
Oct 22	32	22	20	8	23	24	4	1
Nov 22	32		20		23		4	
Dec 22	10		10		10		2	
Jan 23	10		10		10		2	
Feb 23	32		20		23		4	
Mar 23	32		20		23		4	
Apr 23	32		20		23		4	
May 23	32		20		23		4	
June 23	32		20		23		4	
July 23	32		20		23		4	
Aug 23	32		20		23		4	
TOTALS	350	56	220	26	250	53	44	3
OVERALL CONTRACT: 138 / 864 ACTUALS: 138 / 864								

8. Formal Presentations

Attachment 6 NEMA PowerPoint Presentation (Attached separately)

Attachment 7 CATA PowerPoint Presentation (Attached separately)

Purpose:

To receive presentations from key stakeholders.

Background:

In accordance with the priorities of the KRG, stakeholders have been secured to present and discuss relevant topics with the members.

Discussion:

Time	Name	Position	Topics for discussion
3.00-3.30	Hon. Kristy McBain Kelly McManus	Minister for Regional Development, Local Government and Territories Advisor, Minister for Regional Development Local Government and Territories	Housing Financial Assistance Grants Vision for Northern Australia Communication Blackspots New Regional Grants programs Possible Regional tour
3.45 - 4.00	Roz Lipscombe Amber Craike Krissie Dickman	Senior Partnerships Officer, Industry Partnerships and Development, Culture and the Arts Senior Partnerships Officer, Industry Partnerships and Development, Culture and the Arts Regional Manager, Kimberley, Dept of Sport and Recreation	Presentation of funding sources for arts programs
4.30 - 5.00	Christine Comer	Assistant Director, WA and SA Engagement Branch, National Emergency Management Agency	Introduction to agency and responsibilities

Link to Key Pillar/s and Strategies:		Budget Implications	
People Place Prosperity Performance	Advocate Partner Promote	Facilitate Fund Monitor	As per 2022/23 approved KRG budget.
Resolution(s)		Action(s)	
For information only		EO team to distribute presentations See general business re organising Regional tour for Minister McBain	
Moved:	-	Responsible:	Executive Officer
Seconded:	-	Due date:	As required
Carried:	-		

9. Banned Drinkers Register

Attachments 8 and 9 – KRG and WANADA submissions to the BDR (attached separately)

9.1 Purpose:

To provide a brief overview of the Kimberley Regional Group submission to the Department of Local Government, Sports and Cultural Industries on their consultation paper to reform the Banned Drinkers Register and seek formal endorsement of the KRG submission.

9.2 Background:

In October the Department of Local Government, Sports and Cultural Industries (DLGSC) released a consultation paper with a four-week window seeking feedback on a suite of reform options to improve and strengthen the Banned Drinkers Register (BDR).

The BDR is a register of Western Australians who are banned from purchasing takeaway alcohol. By prohibiting purchases, the BDR aims to restrict access to alcohol in cases where consumption levels are causing harm. In December 2020, the State Government, through the DLGSC started a two-year BDR trial in the Pilbara. Subsequent BDR trials commenced in the Kimberley in July 2021, and the Goldfields in March 2022.

The DLGSC engaged the University of Western Australia (UWA) to undertake an independent evaluation of the BDR Pilbara and Kimberley program trials. The Kimberley evaluation also includes the Takeaway Alcohol Management System and is expected to be finalised in late 2022.

An interim evaluation of the Pilbara BDR trial's first year of operation identified a range of opportunities to enhance the program's effectiveness as a harm minimisation tool. The consultation paper was based on recommendations from the Pilbara evaluation. It outlined seventeen proposed amendments and reform options.

The Kimberley Regional Group submission to the consultation paper built on the work by Cr Tony Chafer. KRG members were provided a window to comment on the draft submission prior to lodgement with the Department.

To inform the KRG submission, contact was made with three peak bodies who represent the non-government sector and their views on the BDR. This included the Western Australian Network of Alcohol and other Drug Agencies (WANADA), the NGO peak body for community-based alcohol and drug services, Community Legal WA, the peak body for community based legal centres, and the Aboriginal Health Council of WA (AHCWA) the peak body for Aboriginal Medical Services. WANADA provided a copy of their submission after the KRG submission was lodged with the Department. WANADA liaised with community-based services in the Pilbara and Kimberley to inform their response. This is attached for reference and WANADA would welcome any feedback/comments from the Shires' CEOs on their submission.

8.3 Discussion:

The key points made in the KRG submission to the BDR include:

- Data shows it has been ineffective as a harm minimisation tool - only 83 people are on the banned list in the Kimberley, where there is a population of 38,000 people.
- Victims of family and domestic violence and child abuse remain at significant risk of alcohol related harm.
- Urgent legislative reform of the WA BDR is critical with support in the KRG submission including the establishment of a legislative framework, mandating that all outlets in an area participate, ensuring flexibility in regulations to prescribe BDR areas, enabling protective orders to occur beyond licensed premises, delegation to Police Officers in Charge of regional stations to add people to the register, expanding the scope of who can apply for somebody to be put onto the BDR and creating an offence for supplying alcohol to people on the BDR.
- Critical to the reform process is the need to;
 - review of the level of support services for alcohol dependency that are currently available in the Kimberley; and
 - develop and implement a formal, independent evaluation framework to assess the effectiveness of the BDR in terms of the agreed outcomes. This framework should be developed through a co-design process with Kimberley based services and their clients.

It must be noted that whilst WANADA does not support some KRG recommendations, this was because they posit that the industry framework was too narrow, the evaluation process not complete, and the BDR does not sit well within a broader evidence-based policy context. Despite this, many of the issues that they raise with the BDR are similar to those raised by the KRG. For example, WANADA emphasised in their submission;

- The growing appreciation for the need to prioritise health-driven responses as part of alcohol and other drug policy.
- The need for more investment in preventive health measures
- The limited availability of treatment and support services, the complexity of peoples' needs, and the stigma, prejudice and discrimination directed at those experiencing alcohol related harm.
- Priority instead needs to be the re-establishment of a broader coordinated and cross-government approach to alcohol availability, demand and harm reduction measures
- Any initiative that affects positive change must be locally driven and informed.

Link to Key Pillar/s and Strategies:		Budget Implications	
<p>People Place Prosperity Performance</p>	<p>Advocate Partner Promote</p> <p>Facilitate Fund Monitor</p>	Nil	
Resolution(s)		Action(s)	
<p>That the Kimberley Regional Group;</p> <ol style="list-style-type: none"> 1. Formally endorse the KRG submission to the Department of Local Government, Sports and Cultural Industries on the Banned Drinkers Register (BDR); 2. Seek a briefing from the Department on the outcome of the Kimberley BDR evaluation and how this will inform the reform process; and 3. Continue to advocate for consistent rules in accord with Section 31 across the region 		<p>EO to follow up with the Department on the outcome of the BDR evaluation.</p> <p>EO to work with group to determine what “consistency” is and how that is to be achieved</p>	
Moved:	Cr Geoff Haerewa	Responsible:	EO
Seconded:	Cr David Menzel	Due date:	As required
Carried:	4/ 0		

9. Western Australian Development Index (WADI)

Attachments 10 – WADI Project Update (attached separately)

9.1 Purpose:

To determine how the Kimberley Regional Group would like to progress engagement with WALGA and other partners on the progression of the WA Development Index (WADI).

9.2 Background:

The use of wellbeing indexes is becoming common practice across progressive Western nations. Wellbeing indexes are being used in various ways: to present a broader view of the ways in which societies are progressing and regressing that goes 'beyond GDP'; as common frameworks and reference points; to inform and engage citizens, NGOs and the private sector in decision making; and to plan and measure the effectiveness of public policy.

The index's domains being considered at a national level by the Australian National Development Index include items such as Children and youth wellbeing; Communities, regions and infrastructure; Culture, recreation and leisure; Democracy and governance; Economic life and prosperity and creativity; Environment and sustainability; Health; Indigenous wellbeing; Justice and fairness; Subjective (general) wellbeing; and Work and work life.

The Western Australian Development Index (WADI) is designed to be a long-term state project and significant civic innovation. It is being championed by the Telethon Kids Institute with foundation partners including the University of Western Australia, the WA Local Government Association, the Western Australian Council of Social Service, consultants Ernst and Young WA and community peak bodies.

Their aim is to work with local governments and state under the guidance of the leading national not-for-profit corporation in this field, Australian National Development Index (ANDI) Limited. ANDI's Directors have included Rev Tim Costello and Professor Fiona Stanley and with support from eminent Australians including Dame Quentin Bryce, Sir Gus Nossal and Simon McKeon.

It is anticipated that the WADI will be developed via the following steps over four to five years:

Stage one: Undertake planning and design of the WADI, map associated funding, build a network of partnerships and establish a core project team, culminating in a comprehensive blueprint of the WADI development.

Stage two: Establish the broad values, aspirations and domains of the WADI: 'the WA we want' via extensive state-wide community engagement, culminating in an initial community engagement report outlining community priorities pointing to likely domain indicators.

Stage three: Establish the research team and domain advisory groups to identify specific goals, outcomes and index in each domain leveraging expertise from research and statistical advisory groups, and state and local government departments, culminating in a draft index ready for community feedback.

Stage four: Draft and promote the first annual state progress index report having tested the draft index and indicators with the community.

Stage five: Commence activities to embed the WADI within government including drafting a framework to embed the WADI into state government reporting and strategic priority setting and develop a template for reporting on / utilising the WADI within local government Integrated Planning and Reporting and Community Strategic Plans.

Stage six: Undertake ongoing reviews of the WADI and continue to promote and educate the public, as well as the development of a plan for WADI's sustainability.

The benefits for WA of the WADI have been identified as:

- enable a central and consolidated database of information and metrics on Western Australian wellbeing that can be accessed regardless of the government of the day;
- improve the capacity of government to measure the impact on wellbeing of any societal, environmental or economic crisis;
- further demonstrate the ability of local government to operate as a conduit to the community;
- empower local leadership and decision-making at the local level;
- enable an improvement in public discussion on the importance of wellbeing and provide stronger foundations for a shared vision for Western Australia; and
- provide Western Australia the opportunity to be leaders in the field across Australia and to lead the National conversation concerning social progress measurement.

It is understood that a tripartite funding model is proposed for the WADI's development. This will involve funding and FTE contributions from State Government, Lotterywest and philanthropic sources. The total costs of the development of WADI may be up to be \$13.1m over five years.

WALGA resolved in May 2021 to support the development and implementation of the WADI subject to WALGA and the Local Government sector being represented on the governance group providing oversight to the project, and the Department of Local Government, Sport and Cultural Industries committing to provide further consultation opportunities to the Local Government sector as the project progresses.

The benefits outlined by WALGA to Local Government of the WADI include

- Demonstrate the ability of Local Government to operate as a conduit to the community
- Empower local leadership and decision-making at the local level
- Provides and evidence base to inform strategic and community planning, and other policy interventions
- Provides an evidence base to assist with advocacy to other spheres of government

The concerns include

- That the WADI will be used to establish organisational league tables
- That the WADI will impose a data collection and reporting burden on Local Government

WALGA have outlined that local government integrated planning frameworks, such as strategic community plans could be the mechanism for reporting on the WADI to State Government as well as to the community.

At the 2022 Local Government Convention a number of local governments expressed interest in progression of the WADI. WALGA's next steps include achieving funding support from State Government, meetings with partners, establishing an Internal Project Group, establishing a Sector Reference Group at CEO / Director Level, Presentations at Zone meetings, forums and the option to establish a Policy Forum to facilitate Elected Member engagement.

In discussion with WALGA, at this stage they have not considered how Local Government Financial Assistance Grants (FAGS) may link to WADI but are open to exploring this idea. Also, WALGA advised that the new Minister for Local Government has indicated that the progression of WADI is not a key priority for him at this time, given other priorities across his portfolio areas. Also, consideration needs to be given to whether the WADI initiative would sit better within a central agency given its whole of government approach. The WADI Project partners are considering this and the best way to progress WADI with the WA government.

9.3 Discussion:

The establishment of the WADI is in development. As it has the potential to inform Local and State Government policy and funding it would be prudent for the KRG to discuss:

- How could WADI deliver social and economic benefits to the Kimberley
- How proactive would the KRG like to be in championing WADI and advising WALGA of interest in being involved
- Should the KRG consider developing a project to either mirror or pilot WADI at a regional level as a way to demonstrate how to monitor regional progress
- Should WALGA be asked to consider how WADI could be utilised to influence the allocation of Local Government Financial Assistance Grants (FAGS) in WA. FAGs are allocated under national principles of horizontal equalisation, effort neutrality, minimum grant, other grant support, Aboriginal peoples and Torres Strait Islanders and Council amalgamations, along with the local road component of the grants. Could an outcome of WADI be to influence the allocation of FAGs to WA Local Governments.

Link to Key Pillar/s and Strategies:		Budget Implications	
<div style="border: 1px solid black; padding: 5px; width: fit-content;"> People Place Prosperity Performance </div>	<div style="border: 1px solid black; padding: 5px; width: fit-content;"> Advocate Facilitate Partner Fund Promote Monitor </div>	Nil	
Resolution(s)		Action(s)	
<p>That the KRG;</p> <ol style="list-style-type: none"> 1. Write to WALGA to express their support for the progression of the WA Development Index; and 2. Write to the Minister for Local Government expressing support for the development of the WA Development Index. 		EO team to correspond with WALGA and Minister for Local Government as per resolution	
Moved:	Cr Geoff Haerewa	Responsible:	EO team
Seconded:	Cr Chris Mitchell	Due date:	As required
Carried:	4/0		

10. Strategic Operational Planning

Attachments – Nil

10.1 Purpose:

An operational planning workshop is being held with the KRG on the 21st of November 2022 to determine the priority projects for the KRG over the next two years. This will ensure that NAJA and Associates, who have been engaged by the KRG to provide Executive Services, are maximizing value to the activities of the KRG.

10.2 Background:

The KRG is a powerful and influential voice for the Kimberley region. The KRG has a ten-year Strategic Community Plan 2021-2031 and a five-year Business Plan 2021-2025 to drive collective outcomes. The workshop will provide the opportunity for the KRG to reflect on successes to date and to determine the priority projects it would like to progress over the next two years to bring the Strategic Community Plan and Business Plan to life.

10.3 Discussion:

In advance of the workshop, it would be appreciated if attendees could consider the following points as they will be discussed at the workshop:

- The successes achieved to date by the KRG
- The key political, economic, social, technological, legal and environmental issues facing the Kimberley region with an eye to the broader Australian and International context
- The top five projects that will deliver the greatest regional impact
- How can KRG success be measured

Link to Key Pillar/s and Strategies:		Budget Implications	
People Place Prosperity Performance	Advocate Facilitate Partner Fund Promote Monitor	Nil	
Resolution(s)		Action(s)	
<p>That the KRG notes that an operational planning workshop was held earlier in the day and will now be used to inform priority projects.</p>		EO team to formulate a report and action plan, based on the results of the planning workshop; to be submitted for ratification at the February 2023 meeting.	
Moved:	Cr Geoff Haerewa	Responsible:	EO team
Seconded:	Cr Chris Mitchell	Due date:	As required
Carried:	4/0		

11. Service Level Agreement

Attachment 11: Draft Service Level Agreement

11.1 Purpose:

To present a draft service level agreement for the Executive Officer's role for members discussion and feedback.

11.2 Background:

NAJA Business Consulting Services was appointed to provide Executive Services for the Kimberley Regional Group and the Kimberley Regional Zone on the 8th September 2022. The appointment is for a 2-year term with annual performance outcomes linked to possible 2 x 1-year extensions. The contract provided by the Principal (Shire of Wyndham East Kimberley) and the Contractor (NAJA Business Consulting Services) includes the following directive:

- 3.4 Service Level Agreement (Contract KPIs)

The Principal will establish a Service Level Agreement (SLA) with the Consultant within three (3) months of Contract award. The SLA is developed on award to ensure that it is suitable to both Parties.

The SLA will provide performance measures based on the requirements within the Contract, with particular attention to meeting the requirements contained within the Specifications. The SLA will form part of the Contract once the SLA is formally executed.

Where an SLA cannot be agreed to, the Contract may be terminated and the Consultant must assist the Principal in transitioning any services already provided under the Contract to a new arrangement.

The SLA will be reviewed at regular intervals to ensure that the Consultant is meeting the standards set out within the SLA. Where the Principal determines that the Consultant is at risk of breaching or has already breached the SLA the Principal will provide the Consultant written notice. The Consultant must remedy the issues within at least 7 days, from the date the notice was delivered, or as otherwise agreed to by the Principal in writing.

The Principal will conduct a major review of the SLA annually. The Contractor must ensure that they participate in the review without inhibiting the process. Where the Principal deems that the Contractor has performed services to a satisfactory standard, the Contractor will be entitled to an annual price increase calculated at the percentage agreed to at the time of Contract award.

11.3 Discussion:

As the Service Level Agreement is underpinned by the Contract, which the Consultant has agreed to, the KPIs have been directly linked to Section 3 – Specifications, and more specifically, to achievement of actions contained within the Scope of Works. General Conditions of the contract will be concisely grouped under one KPI. As the Contract refers to “meeting standard”, “at risk of breach” and “breaching standard”, these terms will be used as the performance measures for each KPI.

Link to Key Pillar/s and Strategies:		Budget Implications	
People Place Prosperity Performance	Advocate Partner Promote	Facilitate Fund Monitor	Nil
Resolution (s)		Action(s)	
That the draft Service Level Agreement, as tabled in Appendix 6, to be finalised by the EO and Secretariat and adopted out of session		EO and Secretariat to finalise the SLA and set a date for a the yearly review/assessment.	
Moved:	Cr Malcolm Edwards	Responsible:	Executive Officer
Seconded:	Cr Geoff Haerewa	Due date:	As required
Carried:	4/0		

Attachment 11: Draft Service Level Agreement

Service Level Agreement

Between:

**the Kimberley Zone / Kimberley Regional Group (Principal) and NAJA
Business Consulting Services (Consultant)**

The SLA will be reviewed at regular intervals to ensure that the Consultant is meeting the standards set out within the SLA. Where the Principal determines that the Consultant is at risk of breaching or has already breached the SLA the Principal will provide the Consultant written notice. The Consultant must remedy the issues within at least 7 days, from the date the notice was delivered, or as otherwise agreed to by the Principal in writing.

The Principal will conduct a major review of the SLA annually. The Contractor must ensure that they participate in the review without inhibiting the process.

Date	KPI	Meeting Standards	At risk of breach	Breaching standards	Action required
	Meet general conditions as agreed to in the Contract				
	<p>MEETING COORDINATION:</p> <ul style="list-style-type: none"> a) Prepare the KRG meeting agenda items and business papers in consultation with the Chair, KRG Members and WALGA. b) Provide all KRG agenda items to WALGA for inclusion in the agenda within the specified timeframes; c) Liaise with WALGA in relation to meeting arrangements including guest speakers; and d) Attend a minimum of 6 meetings per year. e) Ensure KRG meeting resolutions are captured and actioned appropriately. 				

Date	KPI	Meeting Standards	At risk of breach	Breaching standards	Action required
	<p>MEMBER SUPPORT</p> <ul style="list-style-type: none"> a) Provide support on KRG business matters to KRG members, member Councils and other stakeholders. b) Deliver projects identified in the Strategic Community Plan, Regional Business Plan and other strategic documents. c) Coordinate meeting arrangements. d) Provide strategic advice to the KRG as required. e) Develop and maintain effective relationships across the KRG network. 				
	<p>ADVOCACY AND POLICY INFLUENCE</p> <p>The Consultant will provide support to enable the KRG to:</p> <ul style="list-style-type: none"> a) Meaningfully influence the policy agendas of the State and Federal governments to gain recognition of Kimberley local government issues and opportunities at a regional, state and national level. b) Advocate on behalf of the KRG to State and Federal governments, industry bodies and communities across the region for outcomes based on the KRG Strategic Community Plan, Regional Business Plan and other strategic documentation. c) Engage and collaborate with local and regional stakeholders to champion the interests of the KRG and the region. d) Develop and update advocacy documentation including the Advocacy Agenda, Infrastructure Prospectus and other documents as required. e) Prepare reports, speeches, presentations, briefings, correspondence and other documents as required to progress the strategic vision of the KRG. f) Liaise with media on agreed policy positions, noting the Chair of the KRG is the spokesperson. g) Provide advice and information that will facilitate the KRG vision. h) Where not undertaken by WALGA for the Zone, facilitate meetings with Ministers, Director Generals, external agencies, elected representatives and other stakeholders. 				

Date	KPI	Meeting Standards	At risk of breach	Breaching standards	Action required
	i) Plan and organise approved KRG events, conferences and meetings to promote the advocacy agenda.				
	<p>GOVERNANCE</p> <p>The KRG operates under a Memorandum of Understanding between the four member Shires. The Consultant will:</p> <ul style="list-style-type: none"> a) Ensure compliance against the KRG MOU and any supporting documentation, including the KRG Governance Manual. b) Preparation and updating of KRG governance and corporate documentation including the KRG Annual Performance Report, Strategic Community Plan and the Strategic Business Plan and other governance and corporate documents as required. c) Assist the Secretariat with the treasury function through the identification and costing of budget items such as estimated approved project delivery costs. 				
	<p>PROJECT FACILITATION</p> <p>The Consultant will be required to undertake the following duties:</p> <ul style="list-style-type: none"> a) Project management and related contract supervision, including oversight of procurement documentation, finances, consultants and other resources, in conjunction with specialised Shire officers as nominated by their CEOs. b) Identification of funding opportunities, preparation and acquittal of funding submissions and liaison with funding bodies. c) Deliver prioritised outcomes derived from the KRG Strategic Community Plan, Regional Business Plan and agreed scope of work. 				
	<p>REPORT PREPARATION</p> <p>Reports that are requested by the KRG may be undertaken within the scope of this Contract or, for larger projects outsourced where the role of the Consultant provides project management.</p>				

12. Kimberley Zone and Kimberley Regional Group Calendar and Proposed Meeting Dates

Attachment 12: Proposed Calendar of Events

12.1 Purpose:

To inform the members of relevant dates for KRG events

12.2 Discussion:

In order to allow for adequate planning and preparation, the following Kimberley Regional Group calendar of events has been proposed.

Link to Key Pillar/s:		Budget Implications	
People Place Prosperity Performance	Advocate Partner Promote	Facilitate Fund Monitor	Nil
Resolution(s)		Action(s)	
That the Kimberley Regional Group Calendar be adjusted as necessary and the dates to be formalised out of session.		EO team to canvas members for finalisation of dates and send out calendar invites as appropriate.	
Moved:	Cr Chris Mitchell	Responsible:	EO team
Seconded:	Cr Geoff Haerewa	Due date:	As required
Carried:	4/0		

Attachment 12 Kimberley Regional Group Calendar

Date Due	Event	Action and Progress	Responsible
December 2022			
7/12/2022	State Council Meeting WALGA		
January 2023			
27/1/2023	Deadline for State Agenda Items		
February 2023			
10/2/2023 9-9.30 am	KRG CEO Ringaround		Executive Team and Secretariat
17/2/2023 10-1pm	KRG and Zone Meeting - ZOOM	Agenda papers Invites to guests Minutes of Zone to WALGA	Executive Team and Secretariat
March 2023			
1/3/2023	State Council Meeting WALGA		
31/3/2023	Deadline for State Agenda Items		
April 2023			
6/4/2023 9-9.30am	KRG CEO Ringaround		Executive Team and Secretariat

Date Due	Event	Action and Progress	Responsible
13/4/2023 1-5 pm, then dinner	KRG and Zone Meeting – Derby	Agenda papers Invites to guests Minutes of Zone to WALGA	Executive Team and Secretariat
May 2023			
3/5/2023	State Council Meeting		
31/5/2023	Preparation of KRG Annual Budget		
June 2023			
2/6/2023	Deadline for State Agenda Items		
8/6/2023 9-9.30 am	KRG CEO Ringaround		Executive Team and Secretariat
15/6/2023 9-12 noon	KRG and Zone Meeting – Zoom	Agenda papers Invites to guests Minutes of Zone to WALGA	Executive Team and Secretariat
July 2023			
5/7/2023	State Council Meeting WALGA		
August 2023			
4/8/2023	Deadline for State Agenda Items		
9/8/2023 9-9.30 am	KRG CEO Ringaround		Executive Team and Secretariat

Date Due	Event	Action and Progress	Responsible
18/8/2023 1-5 pm then dinner	KRG and Zone Meeting – Halls Creek	Agenda papers Invites to guests Minutes of Zone to WALGA	Executive Team and Secretariat
31/8/2023	Performance Report as per MOU		Secretariate in consultation with the Board
September 2023			
7/9 - 8/9 2023	State Council Meeting		
27/9/2023 9-9.30am	KRG CEO Ringaround		Executive Team and Secretariat
30/9/2023	Preparation of Audit and Annual Financial Report– to be tabled at November meeting.		Host Shire
October 2023			
To coincide with the WALGA AGM – date to be determined. 4/10/23?	KRG and Zone Meeting – Metropolitan Venue TBD	Agenda papers Invites to guests Minutes of Zone to WALGA	Executive Team and Secretariat
November 2023			
3/11/2023	Deadline for State Agenda Items		
17/11/2023 9-9.30 am	KRG CEO Ringaround		Executive Team and Secretariat

Date Due	Event	Action and Progress	Responsible
24/11/2023 9-12 noon then dinner	KRG and Zone Meeting – Derby	Agenda papers Invites to guests Minutes of Zone to WALGA	Executive Team and Secretariat
December 2023			
6/12/2023	State Council Meeting WALGA		

13. Kimberley Regional Group Annual Financial Report 2021-22 and Kimberley Regional Group Financial Activity Statements

Attachment: Nil

13.1 Purpose:

To advise of a delay for the presentation of the 2021/22 Audit and Annual Financial Statement.

13.2 Background:

The KRG Governance Agreement dictates that the Host Shire must prepare an annual financial report of the KRG that represents a true and fair view of the financial position of the KRG. The report must include the results of its operation for the Accounting Period in compliance with, and in the form required by, the Local Government Act 1995 (the Act) and associated regulations including the *Local Government (Financial Management) Regulations 1996* (FMR).

Additionally, the Host Shire must arrange to have the KRG's accounts and records for each Accounting Period audited by the Host Shire's auditor in accordance with the requirements of the Act and the *Local Government (Audit) Regulations 1996* (WA), and have the auditor's report delivered to the Participants. The audit may form part of the Host Shire's annual auditing of its own accounts.

The Host Shire must also arrange for the KRG's auditor to conduct an audit review of the KRG's accounts and records once a year.

It should be noted that Moore Australia (previously Moore Stephens) are the auditors for the current and previous Host Shire, and the KRG. It should also be noted that the Shire of Broome, as the outgoing Host Shire, were responsible for the tabling of the 2021/22 financial reports

13.3 Discussion:

Due to unforeseen circumstances, the financial reports, usually tabled in September, are still with the auditors. They will be circulated as soon as they are received and tabled at the February meeting.

Financial Activity Statements were presented to the Kimberley Regional Group on a regular basis until such time as WALGA took on the responsibility for Agenda preparation and minuting. It is proposed that a regular financial item will be tabled in future.

Link to Key Pillar/s:		Budget Implications	
People Place Prosperity Performance	Advocate Partner Promote	Facilitate Fund Monitor	Nil
Resolution(s)		Action(s)	
<p>That the Kimberley Regional Group notes that Annual Financial Statement for the period ending 30 June 2022 will be circulated when received from the auditor and that a Financial Activity Statement will be tabled as a standing item in future.</p>		EO team to circulate audited statements as soon as they are released for ratification and so that KRG funds can be transferred from SOB to SWEK. (Attached)	
Moved:	Cr Chris Mitchell	Responsible:	EO team
Seconded:	Cr Geoff Haerewa	Due date:	As required
Carried:	4/0		

14. General Business

Attachments: Nil

Item	Responsible	Actions Arising
<p>Administrative Arrangements:</p> <ul style="list-style-type: none"> External agency attendance and reporting: <i>Members were comfortable with today's attendance and reporting at this meeting and want to continue this format going forward.</i> Executive Officer Report vs reporting against the Strategic Plan – inclusion and level of detail required Following acceptance of meeting dates, would you like us to send out meeting calendar invites for the entire year Agenda preparation and distribution, CEO ringaround and timeframes State budget submission <i>Will not be made due to constrained time frame</i> Federal Budget Submission <i>Invite Minister McBain to Kimberley Roadshow in 2023 due to time constraints.</i> <i>Update the Infrastructure Prospectus and compile key issues.</i> 	Executive Officer	<p>2023 meeting dates: calendar invites to be sent when finalised</p> <p>Executive team to work with Minister's advisor regarding roadshow dates. Infrastructure prospectus to be updated and key issues to be complied.</p>
Potential Agenda Inclusion: "Around the Grounds"	Executive Officer	To include in next agenda

15. Meeting Closure: 5: 00pm